

MINUTES
HUMAN RESOURCE
April 15, 2019

The Human Resource Committee met on Monday, April 15, 2019 at 4:00p.m. in the Council Chambers at City Hall.

Present:	Chairman Colwell	Clerk Hurd
	Alderman Connor	Mayor White
	Alderman Gould	
	Alderman Hughes	
	Alderman Sharp	

Chairman Colwell called the meeting to order.

Public Comment: None

Elected Officials Salaries: Mayor White asked to start conversation in regards to compensation of the Elected Officials (Mayor, Clerk, Treasurer, and Alderman). He reviewed current compensation. The committee was in agreement to discuss increases for the elected officials. Alderman Gould asked if comparisons had been made with other communities. Clerk Hurd read some compensation from other communities. The committee agreed that there were no good comparisons. Alderman Hughes expressed concern for raising salaries at this time due to tax increases. Clerk Hurd explained that the compensation would not go into effect until the after the next election. However the ordinance must be passed 180 days prior to the next election.

Chairman Colwell asked to look at the Clerk and Treasurer positions due to their positons being more along the lines of employees.

Clerk Hurd made a recommendation to the committee to consider giving the Clerk position additional compensation for attaining and maintain certifications (Registered Municipal Clerk, Certified Municipal Clerk and Master Municipal Clerk). Discussion was held. Chairman Colwell asked Clerk Hurd to get some examples of Ordinances for him to review.

Discussion was held on additional compensation of the Treasurer.

Motion Alderman Colwell, second Alderman Connor to go into closed session at 4:26pm per the open meetings act Section 2 (C) (1) Personnel. Motion Carried.

Committee returned to open session at 5:03pm.

Chairman Colwell announced that during closed session the hiring of Jerry Myers as a public works part-time employee for maintenance and electrical work was discussed and that he would be recommending to council to hire Jerry Myers at a rate of \$18.00/hour with a maximum of 550 hours/year.

Chairman Colwell announced that during closed session the appointment and discussion for Lead Cemetery Worker was discussed and that he would be recommending to council that Mel Davis be hired as Lead Cemetery Worker at a rate of \$11.00/hour.

Chairman Colwell announced that during closed session compensations for Supervisors were addressed and that he would be recommending to council the following:

Police Chief Scott Mettillie: 3% salary increase with a \$1500.00 bonus.

Office Manager Denise Passage: 3% salary increase with a \$1,000.00 bonus.

Superintendent of Public Works, Shawn Sutherland: 3% salary increase with no bonus.

Meeting adjourned at 5:05pm

Respectfully,

Chairman Colwell