

MINUTES  
PUBLIC WORKS COMMITTEE  
NOVEMBER 8, 2017

The Public Works Committee met on November 8, 2017, at 4:30 p.m. in the council chambers at City Hall.

Present: Chairman Gould, Alderman Sharp, Alderman Hughes, Alderman Jenkins, Alderman Braun, Superintendent Sutherland, Engineer Coulter

Chairman Gould called the meeting to order.

**SIDEWALK APPLICATION**

Office Manager Passage presented the following application for the sidewalk program Debra K. Johnigk, 1007 Cutright cost \$450.00, city share \$360.00. she stated that with this application the balance in the program is \$1,881.60. She reminded the committee that \$5,000.00 was used by the Superintendent of Public works to pay for city sidewalk to be repaired. The consensus of the committee was to recommend to the city council on November 13 that the application be approved.

**HIGH USAGE WAIVERS**

Office Manager Passage presented a high usage waiver request from Beau Ledbetter. She stated it was for 314 Hilda Ct., which is daughter lives in. The high usage was for 8/2/17 to 9/5/17 and 17,810 cubic feet was used. City's cost was \$150.51. Following the formula their average usage was 140 cubic feet at a cost of \$8.36. ( $150.51 - 8.36 = 142.16$  excess water x 40% sewer charge = 56.86 amount to considered to waive). Manager Passage stated that Superintendent Sutherland investigated and found stool leaking and shut water off to stool. Alderman Hughes questioned when the usage occurred. He stated that this was neglect and recommended that no waiver be issued. The other two committee members agreed. Office Manager Passage Advised that the form was turned in on October 28 and this was the first meeting since that date.

alderman Hughes stated that the property owner should be present so the committee could ask questions. Office Manager Passage advised the committee that the requirement of being present had not been discussed and questioned if this would be a new requirement. Alderman Jenkins asked if the superintendent does an investigation. Superintendent Sutherland stated that he investigates each high usage request. After some discussion, Alderman Hughes stated he would withdraw his recommendation to deny, however; the other two committee members stated they would not. alderman Jenkins suggested that it be tabled. Chairman Gould stated that we could table it to allow the property owner to be present. The consensus of the committee was to change from denying the request to tabling the request.

Office Manager Passage presented a high usage waiver request from Murphy's U- Store It, Peggy Murphy. She stated it was for 200 S. Fourth St. The high usage was for 9/5/17 to 10/3/17 and 1155 cubic feet was used. City's cost was \$24.93. Following the formulas their average usage was 67 cubic feet at a cost of \$5.50. ( $24.93 - 5.50 = 19.43$  excess water x 40% sewer charge = 7.77 amount to considered to waive). Manager Passage stated that Superintendent Sutherland investigated and found nothing wrong. He said there is a hose bib at close to the parking lot of gas station that would be

accessible to others to use as there is no shut off. Alderman Sharp recommended that the \$7.77 be waived. Alderman Hughes stated that the Superintendent needs to make sure they put in the shut off so this won't happen and agreed to waive. The consensus of the committee was to waive the \$7.77.

Office Manager Passage presented a high usage waiver request from Robert Ohlmann, 1029 Santa Fe. she stated that there were actually three months that was high, and requested the committee to advise her as to what month to base the waiver on. Alderman Sharp stated the highest month. She advised the highest month was 8/3/17 to 9/06/17 and 771 cubic feet was used. City's cost was \$19.35. following the formulas their average usage was 224 cubic feet at a cost of \$10.27. ( $19.35 - 10.27 = 9.08$  excess water x 40% = \$3.63 amount to considered to waive). Manager Passage stated that Superintendent Sutherland investigated and found float in stool was adjusted. The consensus of the Committee was to waive the \$3.63.

Office Manager Passage ask the committee to verify that the new requirement for a high usage waiver to be consider would be that the property owner or representative for the property owner must be present at the meeting when the request is presented. Alderman Hughes stated that he felt they should be so the committee could ask any questions. The consensus of the committee was that all future requests the property owner or representative must be present at the committee meeting in order for the request to be considered.

#### **BACKHOE REPAIR**

Superintendent Sutherland advised the committee that the city leases the backhoes. He stated that the backhoes are out of warranty and per the lease the city is responsible for all repairs. The backhoe that the city uses at the drop off site is in need of repair. He stated that he needs to have a Turbo gasket kit installed at a cost of \$1,281.45, which the city mechanic will install. He stated that hopefully this would fix the problem, however if it does not the Martin Equipment would have to run a diagnostic on the backhoe and it may have a dusted cylinder, which could mean that the engine would need replaced. The consensus of the committee was to seek approval to purchase the turbo gasket kit at a cost of \$1,281.45, at the November 13 council meeting.

#### **CONCRETE WORK**

Superintendent Sutherland stated that he has four places where sidewalk has been removed due to water or roadwork issues and the sidewalk needs to be replaced. He said he has a quote from Engbrecht in the amount of \$3,470.00 and he has enough in the budget to cover the expense. The consensus of the committee was to present the quote to council November 13 for approval.

#### **PROJECT UPDATE**

Engineer Coulter stated that he has received the invoice for spray patching and it will be presented to council for approval.

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Engineer Coulter informed the committee regarding a grant opportunity through Illinois Transportation Enhance Program, regarding marking the streets as shared lanes for bicycles. The committee discussed the deadline for the Illinois Enhancement Transportation Program and agreed that they would like to apply for a grant to complete striping for bicycles on the route previously discussed at council. This route would include Second Street, Truitt Ave, Bradley Ave and Cloverdale Ave. The topic will be discussed at council. It is anticipated that the grant amount may be 25,000 to 30000 depending on the final scope. The grant is 80% federal and 20% local if successful. After discussion regarding the city's share of the grant, the committee will bring to council a recommendation to have the engineer submit a grant application.

Office Manager Passage presented a request from Audrey Burdick requesting that a street light be installed on the North side of Truitt at the corner of Truitt and Finney. The committee referred the request to the Superintendent of Public works for review and recommendation.

Office Manager Passage presented a request from Patty Pierson requesting that a no trucks allowed sign be placed on Route 29 (Fourth Street) at Gail Street. The committee referred the request to the City Engineer and the Superintendent of Public Works to check with I.D.O.T. as it would be in their right-of-way.

Alderman Hughes asked if there is a schedule for sweeping Second Street in the downtown area. Superintendent Sutherland stated it is hard to make a schedule. He sweeps the problem areas first. He does sweep the downtown before any event and has not had any issues.

Superintendent Sutherland advised the committee that he would need to replace the fire hydrant on Fifth street by St. Edwards School. It is an old fire hydrant that cannot be repaired. The cost is \$1,050.00 and he has the money in the budget. The consensus of the committee was to seek approval for the purchase at the November 13, council meeting.

There being no further business the meeting adjourned at 5:25 p.m.

Respectfully

Dennis Gould  
Chairman