

MINUTES
PUBLIC SAFETY COMMITTEE
January 7, 2020

The Public Safety Committee met on January 7, 2020 at 4:30 p.m. at City Hall.

Present: Chairman Sharp, Alderman Hughes, Alderman Jenkins

Others in attendance: Mayor White, Clerk Hurd,
Police Chief Mettille

Absent: None

Chairman Sharp called the meeting to order.

PUBLIC COMMENT:

Amanda Odewaldt with the Claude Elen Days Committee was in attendance to answer any question on agenda item: Special Event Request – Claude Elen Days.

BUDGET REVIEW:

Chief Mettille reported that budget is within guidelines.

BUDGET 2020-2021:

Chief Mettille asked the committee if there are any projects that they would like to have him include in the upcoming budget to let him know. He informed the committee that he is currently pricing replacement vehicles that would need to be included into the upcoming budget.

SPECIAL EVENT REQUEST – CLAUDE ELEN DAYS:

The City Clerk presented the special event request as submitted by CE Committee member Amanda Odewaldt. Discussion was held. Chief Mettille informed the committee that he had reviewed the request and he would recommend it to go to council for approval. The committee concurred.

POLICE UPDATE:

Chief Mettille gave a review of monthly reports. Reports are attached to the minutes.

Chief Mettille informed the committee that he will attend the January 28th School Board meeting to discuss the School Resource Officer Contract renewal.

Chief Mettille requested that the committee approve Taser Certification Training for Officer Podobinski in the amount not to exceed \$600.00 payable to Axon. The committee will forward to council for approval.

NEW/OLD PROPERTY MAINTENANCE:

Mayor White informed the committee that there were no new properties to report.

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OLD BUSINESS

PROPERTY MAINTENANCE PROCESS/RESPONSIBILITIES:

Mayor White informed the committee that he and Alderman Sharp have a meeting scheduled Friday, January 10 with Fire Chief Marvin Roderick and Trustee Kevin Peterson in regards to the City's Property Maintenance Policy and the Fire Departments duties.

AGENDA ITEMS

Claude-Elen Days Special Event Request
Police Department – Request for Training

CHAIRMAN ACTIONS

None

There being no further business the meeting adjourned at 4:52p.m.

Respectfully submitted,

Margaret E. Hurd, City Clerk

To Public Safety
1/7/2020



CITY OF CHILLICOTHE

908 N SECOND ST., PO BOX 145, CHILLICOTHE, IL 61523 (309)274-5518

APPLICATION FOR SPECIAL EVENT HELD ON PUBLIC PROPERTY

Applicant's Name: O EDEWALDT AMANDA O EDEWALDT - CLAUD-ELEN DAYS	
Club/Organization/Business Name: 501C3 Not For Profit: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Address: 1732 N 4 TH STREET PO BOX 293, CHILLICOTHE, IL 61523	
Phone: 309-696-4565	Email: <i>Amanda@Castawayschillicothe.com</i>

Brief description of the event: Fundraiser for many civic groups in the community. Carnival, Parade, Car Show and vendors.

EVENT NAME: CLAUDE-ELEN DAYS

LOCATION OF EVENT: CITY PARK, CITY PARKING LOT, SECOND STREET AND SOME MISC. STREET

EVENT DATES: JUNE 7 TH - 14 TH <i>2020</i>	EVENT HOURS: VARIES
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STREET CLOSINGS: June 7th - 14th Chestnut east of Firehouse to Second Street for Carnival and Vendors.
June 13th from 11:30am to 3:30pm Second Street from Hickory to Chestnut for Parade
June 13th from 3:30 - 1:00pm Second Street from Chestnut to Walnut for Car Show/Cruise In
June 7th - 13th City Parking Lot behind IVC School and American Legion for vendors, tables for food, stage, band and beer garden.

ARE YOU REQUESTING STREET MARKINGS Yes No IF YES LIST LOCATIONS AND TYPE OF MATERIAL TO BE USED:

NUMBER OF MERCHANTS, VENDORS, ECT.EXPECTED:

CARNIVAL RIDES: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	ELECTRICITY REQUIRED: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	WATER REQUIRED: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

OPEN CONTAINER REQUEST: Yes No (IF YES COMPLETE BELOW)
(Possession and consumption of alcoholic liquor outside the premises of licensed establishment)

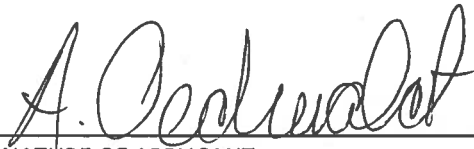
LIQUOR LICENSE ESTABLISHMENT(S) WITHIN EVENT AREA AND CLASSIFICATION OF LIQUOR LICENSE HELD BY ESTABLISHMENT(S):
TBD: will request at a later date

ARE THE EVENT DATES AND HOURS SAME AS ABOVE: Yes No
If no please list event dates and hours:

PROOF OF LIABILITY INSURANCE: ATTACHED <input type="checkbox"/> ON FILE WITH CLERK <input type="checkbox"/>	SECURITY PLAN MUST BE ATTACHED OUTLINING THE SECURITY ARRANGEMENTS FOR THE EVENT FEE OF \$45.00 HOURLY PER OFFICER WILL BE CHARGED BASED ON HOURS OF THE EVENT
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THIS NOTICE MUST BE SUBMITTED TO THE CITY CLERK FOR COUNCIL APPROVAL 30 DAYS PRIOR TO THE EVENT DATE LISTED ABOVE TOGETHER WITH A CERTIFICATE OF LIABILITY INSURANCE WHICH INCLUDES LIQUOR LIABILITY INSURANCE AND SECURITY PLAN.

I, the undersigned, hereby request the usage of the public property and or parks as described above. My signature indicates that I have read, understand, and agree to all of the provision and regulations for using said public property and/or park(s) detailed in Chapter 10, Article II of the City of Chillicothe code book. If I am representing a club or organization, my signature indicates that the club or organization also understands and agrees to these provisions.



SIGNATURE OF APPLICANT
DATE: 12/30/19

*******VALIDATION AREA *******

Certificate of Liability

List of Vendors for event

Date Received by City Clerk: _____

Date to Police Chief Scott Mettill: _____

Date to Public Safety Committee: _____

*******VALIDATION AREA *******

Security Plan

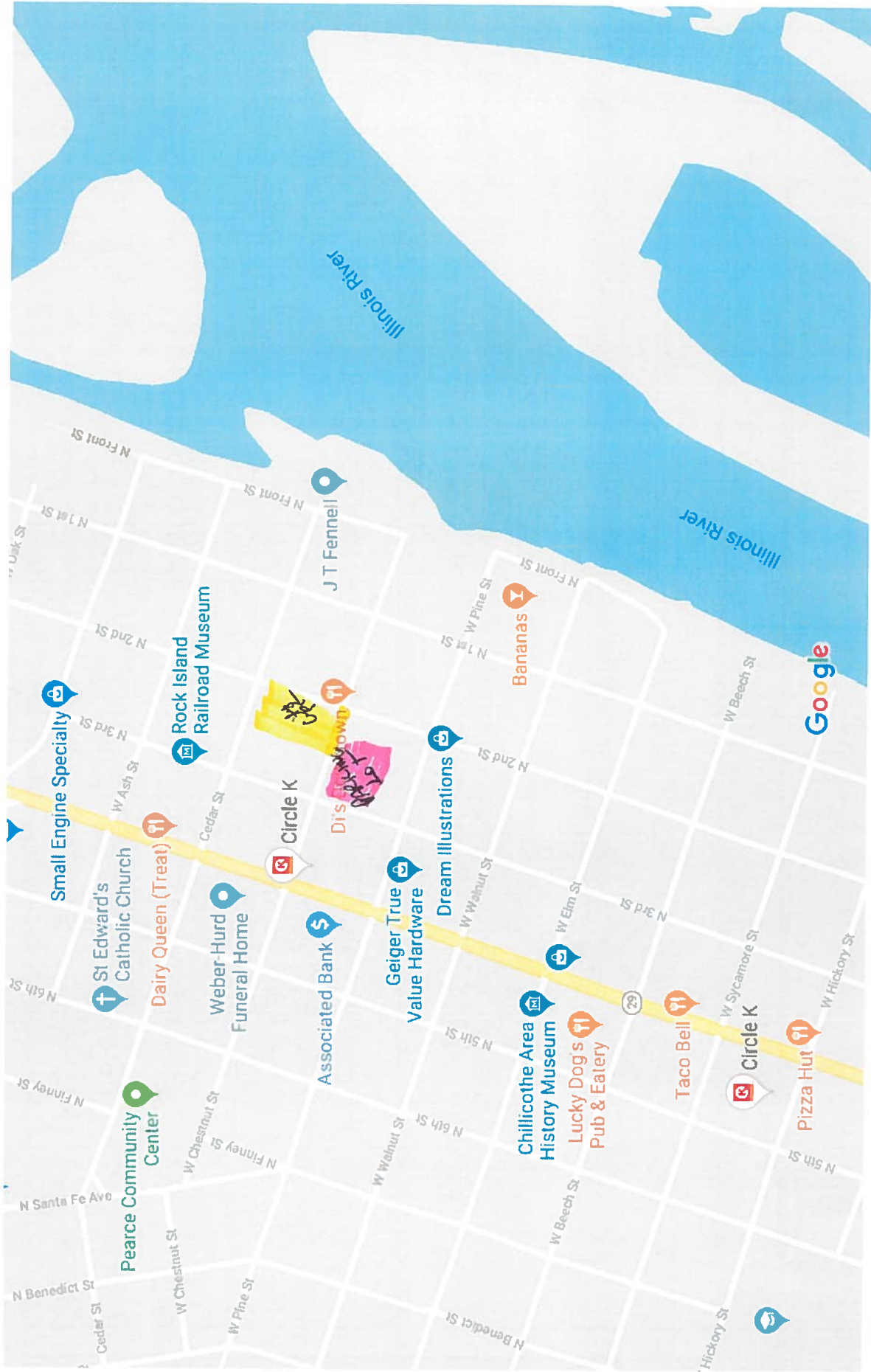
Fee for Security _____

Date Security Plan/Fee approved by Police Chief Scott Mettill: _____

*******APPROVAL *******

Date approved by City Council: _____

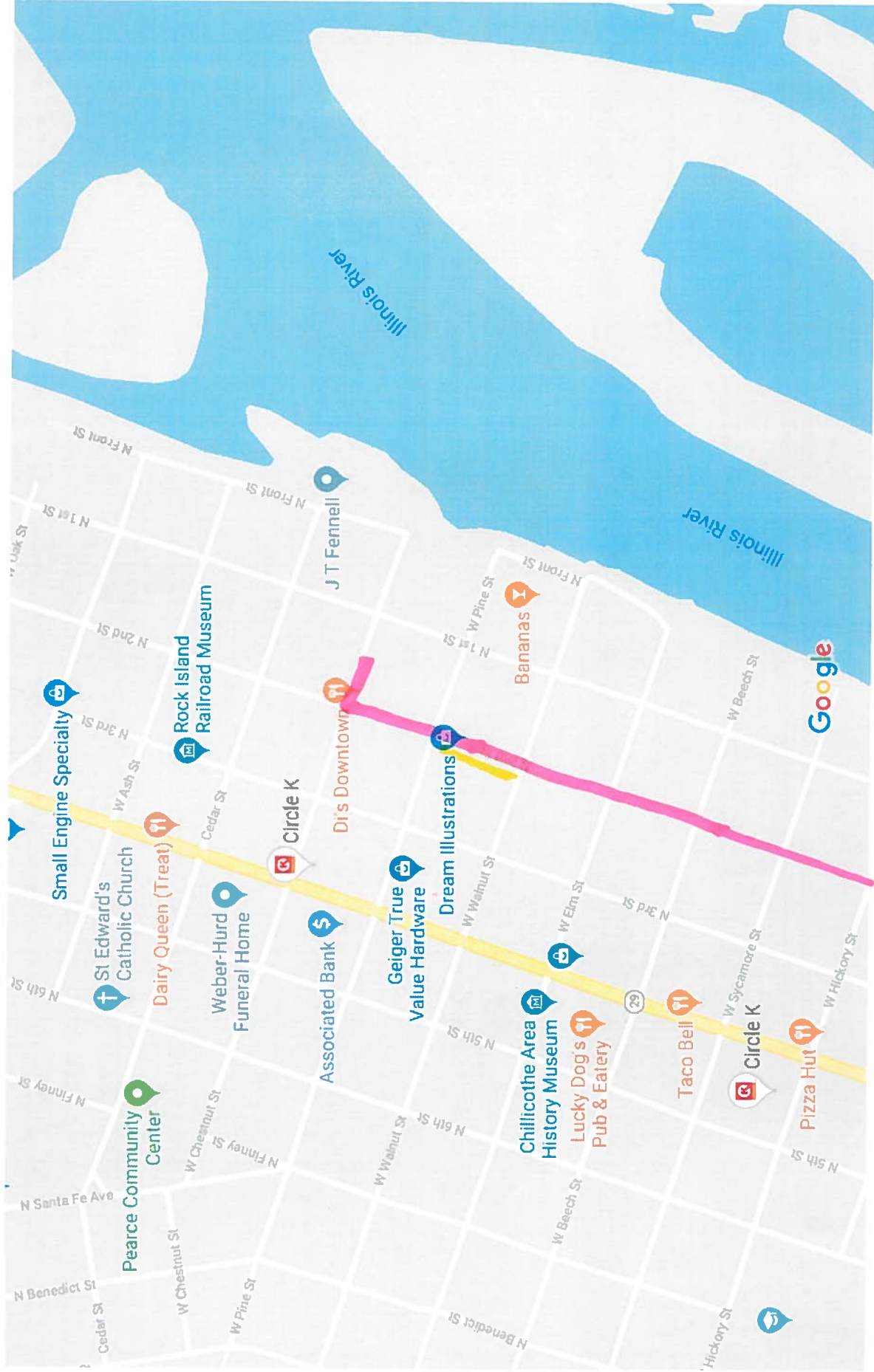
Google Maps



June 7th - 13th City Park in shot
June 7th - 14th City Park

Map data ©2019 500 ft

Google Maps



Map data ©2019 500 ft

Handwritten notes:

- June 13th 11:30 - 3:30
- June 13th 3:30 - 1:00 AM
- Walnut to Chestnut

Chillicothe Police Fleet

As of 1/2/20

A1 2014 Chevrolet	132314
A2 2016 Chevrolet	25212
A3 2016 Chevrolet	14700
A4 2015 Chevrolet	76644
A5 2013 Chevrolet	131571
A6 2016 Chevrolet	40569
A7 2016 Chevrolet	30431
K9 2015 Chevrolet	47128
S1 2013 Honda	141832
S2 2007 Nissan	108883
D1 2002 Chevrolet	89897
C1 2012 Chevrolet	144068

SUS/REV/NO DL	101
WARRANT	79
DUI	34
CANNABIS/PARA	90
FELONY DRUG	37
DOMESTIC BATTERY	59
THEFT	31
BURGLARY	6
ORDINANCE	49
FORGERY	1
CRIMINAL DAMAGE	15
CRIMINAL TRESPASS	22
BATTERY	11
AGG. BATTERY	14
ASSAULT	4
AGG. ASSAULT	2

OBTRUCT POL/JUST	9
VIOLATION OOP	5
DISORDERLY CONDUCT	36
DECEPTIVE PRACTICE	1
HOME INVASION	0
MOB ACTION	9
INTIM. OF WITNESS	3
POSS. STOLEN PROP	8
ROBBERY	0
RESISTING ARREST	7
VIO SEX OFFENDER	6
UNLAWFUL RETRAINT	1
CRIM SEX ASSAULT/ABUSE	1
STALKING	0
INDECENT EXPOSURE	0
CHILD ENDANGERMENT	3

2019

ARRESTS 508

CHARGES 644

TRAFFIC STOPS 1564

CITATIONS 605

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL		UNEXPENDED BUDGET	USI
			M-T-D	Y-T-D		
POLICE						
01-21-421	POLICE CHIEF	\$86,000.00	\$5,913.60	\$55,920.43	\$30,079.57	61
01-21-421.01	POLICE OFFICERS	\$547,000.00	\$44,778.90	\$397,623.38	\$149,376.62	71
01-21-421.03	FITNESS BONUS	\$0.00	\$1,600.00CR	\$0.00	\$0.00	
01-21-423	POLICE OVERTIME	\$85,000.00	\$10,859.78	\$56,930.37	\$28,069.63	66
01-21-451	HEALTH INSURANCE	\$200,590.00	\$18,962.00	\$135,974.20	\$64,615.80	67
01-21-512	MAINT. SERVICE-EQUIPMENT	\$7,000.00	\$608.78	\$3,777.57	\$3,222.43	55
01-21-513	MAINT. SERVICE-VEHICLE	\$5,000.00	\$591.71	\$4,411.83	\$588.17	88
01-21-548	PROF SERVICE DISPATCH	\$197,000.00	\$14,894.00	\$123,557.00	\$73,443.00	62
01-21-551	POSTAGE	\$750.00	\$0.00	\$113.74	\$636.26	15
01-21-552	TELEPHONE	\$5,000.00	\$360.05	\$2,842.32	\$2,157.68	56
01-21-554	PRINTING	\$2,500.00	\$77.08	\$1,673.24	\$826.76	66
01-21-561	DUES	\$3,000.00	\$110.00	\$2,424.00	\$576.00	80
01-21-612	EQUIPMENT	\$10,000.00	\$110.19	\$2,804.59	\$7,195.41	28
01-21-651	OFFICE SUPPLIES	\$3,000.00	\$234.74	\$953.61	\$2,046.39	31
01-21-655	AUTOMOTIVE FUEL/OIL	\$35,000.00	\$2,960.73	\$24,178.22	\$10,821.78	69
01-21-916	ANIMAL CONTROL FEES	\$14,000.00	\$0.00	\$10,272.90	\$3,727.10	73
01-21-928	MISCELLANEOUS EXPENSE	\$1,000.00	\$0.00	\$48.96	\$951.04	4
**	TOTAL POLICE EXP	\$1,201,840.00	\$98,861.56	\$823,506.36	\$378,333.64	68
**	TOTAL EXPENSE	\$1,201,840.00	\$98,861.56	\$823,506.36	\$378,333.64	68
DEPARTMENT 21 TOTALS		\$1,201,840.00C	\$98,861.56CR	\$823,506.36C	\$378,333.64-	68

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL		UNEXPENDED BUDGET	US
			M-T-D	Y-T-D		
REVENUES						
21-00-311	PROPERTY TAX	\$40,567.00	\$714.58	\$40,320.52	\$246.48	9
21-00-342	REPLACEMENT TAX	\$0.00	\$230.96	\$733.14	\$733.14-	
21-00-351	DUI FINES	\$0.00	\$0.00	\$6,451.41	\$6,451.41-	
21-00-351.1	VEHICLE IMPOUNDMENT	\$55,000.00	\$5,000.00	\$47,500.00	\$7,500.00	8
21-00-381	INTEREST INCOME	\$0.00	\$423.49	\$3,783.37	\$3,783.37-	
21-00-389	MISCELLANEOUS INCOME	\$0.00	\$0.00	\$996.25	\$996.25-	
21-00-389.01	SRO REIMBURSEMENT	\$116,964.00	\$0.00	\$58,482.00	\$58,482.00	5
**	TOTAL REVENUE	\$212,531.00	\$6,369.03	\$158,266.69	\$54,264.31	7.
21-00-421	SRO OFFICER	\$116,000.00	\$10,098.48	\$64,857.96	\$51,142.04	51
21-00-421.01	FITNESS BONUS	\$6,600.00	\$1,600.00	\$2,000.00	\$4,600.00	30
21-00-451	HEALTH INSURANCE	\$39,510.00	\$3,799.00	\$23,115.50	\$16,394.50	50
21-00-464	SRO PENSION	\$24,000.00	\$0.00	\$0.00	\$24,000.00	
21-00-471	UNIFORM/VEST	\$11,600.00	\$0.00	\$9,529.42	\$2,070.58	82
21-00-511	MAINT BLDG	\$3,000.00	\$0.00	\$187.48	\$2,812.52	6
21-00-512.01	MAINT SERV LEADS	\$4,000.00	\$0.00	\$0.00	\$4,000.00	
21-00-513	MAINT. SERVICE-VEHICLE	\$10,000.00	\$65.34	\$3,544.96	\$6,455.04	35
21-00-561	DUES	\$2,200.00	\$0.00	\$40.00	\$2,160.00	1
21-00-561.1	SERVICE - LIGENSES	\$10,000.00	\$937.70	\$7,501.60	\$2,498.40	75
21-00-563	TRAINING/WORKSHOPS	\$5,000.00	\$0.00	\$1,390.80	\$3,410.00	31
21-00-830	EQUIPMENT	\$40,000.00	\$311.02	\$26,452.56	\$13,547.44	66
21-00-831	POLICE DOG	\$5,000.00	\$197.85	\$859.40	\$4,140.60	17
21-00-840	VEHICLE	\$32,000.00	\$0.00	\$8,435.88	\$23,564.12	26
21-00-917	JAIL FEES	\$10,000.00	\$432.00	\$7,128.00	\$2,872.00	71
21-00-929	MISCELLANEOUS EXPENSE	\$750.00	\$0.00	\$77.45	\$672.55	10
**	TOTAL EXPENSE	\$319,660.00	\$17,441.39	\$155,320.21	\$164,339.79	48
DEPARTMENT 00 TOTALS		\$107,129.00C	\$11,072.36CR	\$2,946.48	\$110,075.48-	2
** FUND	21	TOTAL	\$11,072.36CR	\$2,946.48		
EXPENSE TOTAL			\$17,441.39	\$155,320.21	\$164,339.79	
REVENUE TOTAL			\$6,369.03	\$158,266.69	\$54,264.31	

Impounded Vehicles

	Current Month		Prior Month	
	December	November		
No valid D. L.	0	1		
Suspended D.L.	4	3		
Revoked D.L.	0	0		
Drugs	9	5		
DUI	3	2		
Total	16	11		

Ordinance Zone Statistics

	Current Month		Prior Month	
	December		November	
Derelict Vehicles	8		24	
Junk Violations	9		21	
Tall Grass / Tall Weeds	1		1	
Business Checks	180		198	
Letters Sent	0		0	
Citations Issued	0		0	



Chillicothe Police Department

823 N. Second Street - Chillicothe, IL 61523

Scott M. Mettill

Chief of Police

Phone: 309-274-2129

Fax: 309-274-3930

ORDINANCE ZONE STATISTICS

2019

DERILICT VEHICLES	182
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JUNK VIOLATIONS	182
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TALL GRASS / TALL WEEDS	104
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BUSINESS CHECKS	1676
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LETTERS SENT	34
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CITATIONS ISSUED	12
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Impounded Vehicles

2019

No Valid D.L.	14
Suspended D.L.	57
Revoked D.L.	10
Drugs	62
DUI	32
Total	175