

**AGENDA
CHILlicothe CITY COUNCIL
JANUARY 13, 2020
7:00 P.M.**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL BY CLERK
READING OF MINUTES OF PREVIOUS MEETING BY CLERK
PETITIONS AND COMMUNICATIONS BY CLERK
PETITIONS AND COMMUNICATIONS FROM THE MAYOR, ALDERMEN
COUNCIL COMMITTEE COMMUNICATION
ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT
PRESENTATION OF BILLS, TRANSFERS AND PAYROLLS FOR PAYMENT AND DISCUSSION**

MAYOR WHITE

1. Accomplishments – 2019
2. Resignation – Michelle Pollack – M&T Committee

PUBLIC SAFETY COMMITTEE – ALDERMAN SHARP

1. Special Event Request – Claude Elen Days
2. Police Training

PUBLIC WORKS COMMITTEE – ALDERMAN GOULD

1. Repair – Doors – Public Works Facility
2. Water Collection Procedure

FINANCE /DEVELOPMENT COMMITTEE – ALDERMAN COLWELL

1. Priority One Project – Technology Upgrade - Computers
2. Window Coverings – Council Chambers
3. Transfer – From HELP Account to General Fund

CEMETERY PARKS BEAUTIFICATION COMMITTEE – ALDERMAN JENKINS

1. Request for Qualifications

HUMAN RESOURCE COMMITTEE – ALDERMAN SHARP

1. Resignation – Jake Jackson – Public Works Department
2. Management Employees Wage & Benefit Policy
3. Supervisor’s Wage Increases

ADJOURNMENT

AGENDA CLERK

**CITY OF CHILLCOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
January 13, 2020**

The City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session January 13, 2020 at 7:00 P.M. Mayor Donald Z. White called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman White directed Clerk Hurd to take roll.

Present: Mayor Donald Z. White
City Clerk Margaret Hurd
City Treasurer B.L. Bredeman

Aldermen: Dean Braun, Barry Bredeman
Danny Colwell, Patricia Connor,
Dennis Gould, Michael Hughes,
Jeff Jenkins, Gary Sharp

Also Present: City Attorney Michael Seghetti
Office Manager Denise Passage
Economic Development Director Amanda Beadles
Police Chief Scott Mettillie
Superintendent of Public Works, Shawn Sutherland
City Engineer Ken Coulter

Absent: None

Chairman White declared a Quorum present.

The Minutes of the Regular Council Meeting held on December 9, 2019 were presented. Motion Alderman Colwell, second Alderman Gould that the Council dispense with the reading of the Minutes of the December 9, 2019 Regular Council Meeting and approve the Minutes as presented.

Motion carried via voce vote.

**CITY OF CHILLCOTHE
COUNCIL MEETING
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Clerk Hurd presented the following committee minutes:

Public Works – January 8, 2020

Public Safety – January 7, 2020

Marketing & Tourism – January 6, 2020

Finance/Economic Development – January 6, 2020

Cemetery & Parks – December 17, 2019

Plan Commission – December 3, 2019

Clerk Hurd presented the City Engineer Report dated January 13, 2020.

Clerk Hurd presented the City Treasurers Report dated December 31, 2019.

Clerk Hurd presented the City Collector's Report dated December 31, 2019.

Motion Alderman Gould, second Alderman Jenkins that the communications as presented by Clerk Hurd be accepted and placed on file. **Motion carried via voce vote.**

Alderman Gould reported that the City Engineer is working on the 2020 overlay program, He asked that if any Aldermen would like for the engineer to check a street that they feel might need to be overlaid please let him or the Superintendent of Public Works.

Alderman Colwell reported that the EDC Committee is working on a TIF Application And that there will be a budget session scheduled in March.

Motion Alderman Colwell, second Alderman Gould that the bills as presented be paid and the payrolls and transfers be approved.

Roll Call Vote was:

Ayes: Braun, Bredeman, Colwell, Connor,
Gould, Hughes, Jenkins, Sharp

Nays: None

Chairman declared motion carried.

Chairman White reported on the accomplishments of the council for 2019.

Motion Alderman Colwell, second Alderman Braun that the Council accept the resignation of Michelle Pollack, from the Marketing and Tourism Committee.

Motion carried via voce vote.

**CITY OF CHILLCOTHE
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Motion Alderman Sharp, second Alderman Jenkins that the Council approve the Notice for Special Event Request Held on Public Property, as submitted by Amanda Odewaldt, Claude Elen Days, for the annual Claude Elen Day Celebration, to be held June 7 – 14, 2020, as presented.
Motion carried via voce vote.

Motion Alderman Sharp, second Alderman Connor that the Council approve an expenditure not to exceed \$600.00, payable to Axon, for taser certification training for officer Podobinski. Payable from the Police Protection Fund.

Roll Call Vote was:

Ayes: Braun, Bredeman, Colwell, Connor,
Gould, Hughes, Jenkins, Sharp

Nays: None

Chairman declared motion carried.

Motion Alderman Gould, second Alderman Hughes that the Council approve an expenditure of \$4,221.15, payable to Crawford Brinkman Door Company, for the replacement of two doors and repair of one door at the public works facility. Payable from the Water/Sewer Fund.

Roll Call Vote was:

Ayes: Braun, Bredeman, Colwell, Connor,
Gould, Hughes, Jenkins, Sharp

Nays: None

Chairman declared motion carried.

Alderman Gould withdrew agenda item: Water Collection Procedure.

Motion Alderman Colwell, Second Alderman Braun that the Council approve the General Fund priority one project – Technology upgrade as a project and approve an expenditure of \$13,455.00, payable to Pearl Technology, for the purchase of software and computers for City Hall and Police Station. Payable from the General Fund,

Roll Call Vote was:

Ayes: Braun, Bredeman, Colwell, Connor,
Gould, Hughes, Jenkins, Sharp

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Nays: **None**
Chairman declared motion carried.

Motion Alderman Colwell, second Alderman Connor that the Council approve an expenditure of \$1,840.00, payable to Sunguard Window coverings, for the purchase and installation of Valances and Screen Rollers for the windows in the Council Chambers at City Hall. Payable form the General Fund.

Roll Call Vote was:

Ayes: **Braun, Bredeman, Colwell, Connor,
Gould, Hughes, Jenkins, Sharp**

Nays: **None**
Chairman declared motion carried.

Motion Alderman Colwell, second Alderman Braun that the Council approve the transfer of \$10,000.00 from the HELP Account to the General Fund to repay the money owed to the General Fund.

Ayes: **Braun, Bredeman, Colwell, Connor,
Gould, Hughes, Jenkins, Sharp**

Nays: **None**
Chairman declared motion carried.

Motion Alderman Jenkins, second Alderman Bredeman that the Council authorize the Superintendent of Public Works to Advertise for Request for Qualifications to solicit qualifications from playground equipment designers and vendors to assist the City in the design, purchase and installation of playground equipment in our City Parks.

Roll Call Vote was:

Ayes: **Braun, Bredeman, Colwell, Connor,
Gould, Hughes, Jenkins, Sharp**

Nays: **None**
Chairman declared motion carried.

Motion Alderman Sharp, second Alderman Colwell that the Council accept the resignation of Jake Jackson, from the Public Works Department, effective December 26, 2019.

Motion carried via voce vote.

**CITY OF CHILLCOTHE
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Motion Alderman Sharp, second Alderman Colwell that the council approve the revised Management Employees Wage and Benefit Policy as presented.

Roll Call Vote was:

Ayes: Braun, Bredeman, Colwell, Connor,
Gould, Hughes, Jenkins, Sharp

Nays: None

Chairman declared motion carried.

Motion Alderman Sharp, second Alderman Jenkins that the council approve the Supervisor's Wage increases and bonuses as presented.

Mayor White presented the proposed salary increases as follows:

January 13, 2020

Supervisor Salary Adjustments/Bonuses

HR Committee Proposal; 3% increase for each Supervisor

	<u>Salary</u>	<u>Bonus</u>
Office Manager	\$67,750	\$2,900
Police Chief	\$79,180	\$2,000
Public Works	\$68,630	\$1,000
Economic Development	\$53,550	\$0

Adjustments are retroactive to January 1, 2020

Mayor White stated that Amanda Beadles increase was based on part of a year (May 1)

Alderman Hughes asked why there was a discrepancy in the bonuses.

Mayor White explained the bonuses were based on performance over the last year and he felt that Denise had a good year; Chief had a good year and Shawn a better year than last.

Alderman Connor asked how many years each Supervisor has worked.

Roll Call Vote was:

Ayes: Braun, Bredeman, Colwell, Connor,
Gould, Jenkins

Nays: Hughes, Sharp

Chairman declared motion carried.

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Council adjourned at 7:29 pm.

Margaret E. Hurd

Margaret E. Hurd
City Clerk

