

**CITY OF CHILLICOTHE
SPECIAL COUNCIL MEETING
MINUTES OF A SPECIAL MEETING
March 30, 2020**

By order of Mayor Donald Z. White, The City Council of the City of Chillicothe, Peoria County, Illinois, met in Special Session March 30, 2020 at 7:00 P.M. in the council chambers at City Hall. All members of the Chillicothe City Council, City Attorney, Office Manager, Police Chief, Economic Development Director were notified by the Agenda Clerk of this Special Meeting and the purpose of said meeting.

Electronic Attendance:

In accordance to Governor JB Pritzker's Executive Order 2020-07 issued on March 16, 2020, prohibiting the gathering of 50 people or more; and the Centers for Disease Control and Prevention recommending gatherings of no more than 10 people in a single room or single space and social distancing of at least 6 feet between persons; members of the Council were allowed to attend by teleconference. Those members attending the meeting via phone shall be declared present.

To comply with these recommendations and requirements, the City is complying with the spirit of the Open Meetings Act by permitting this meeting open to the public by teleconference using Zoom Meeting to help prevent the spread of COVID-19 and to comply with the recommendations and requirements of Executive Order 2020-07.

Mayor Donald Z. White called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman White directed Clerk Hurd to take roll.

Physically Present:

**Mayor Donald Z. White
City Clerk Margaret Hurd
Alderman Dennis Gould**

Attending by phone:

**City Treasurer, Bredeman
Alderman Danny Colwell, Alderman Dean Braun,
Alderman Barry Bredeman, Alderman Patricia Connor,
Alderman Michael Hughes,
Alderman Jeff Jenkins, Alderman Gary Sharp**

Also Physically Present:

**City Attorney Michael Seghetti
Office Manager Denise Passage
Economic Development Director Amanda Beadles
Police Chief Scott Mettille**

**CITY OF CHILLCOTHE
SPECIAL COUNCIL MEETING
MINUTES OF A SPECIAL MEETING
March 30, 2020**

Absent: **None**

Chairman White declared a Quorum present.

Chairman White thanked the Council members for attending the meeting by phone during the uncertain times of the COVID-19 pandemic and explained that all motions will be a roll call vote.

Clerk Hurd presented a request from Community Needs Agency for funding. Clerk Hurd read communications from Dennis Lockett, owner of Lucky Dogs requesting that the City participate in the "Downstate Small Business Stabilization Program" and consider suspending Help Loan payments.

Chairman White informed the Council that the City will be working with Peoria County to submit one application for the Downstate Small Business Stabilization Program.

Chairman White asked Alderman Colwell for a motion to approve the communications as presented by Clerk Hurd be accepted and placed on file. Alderman Colwell made said motion, seconded by Alderman Gould.

Roll Call Vote was:

Ayes: **Braun, Bredeman, Colwell, Connor
 Gould, Hughes, Jenkins, Sharp**

Nays: **None**

Chairman declared motioned carried.

Alderman Connor reported that she had been in contact with Eric Shangraw of Wigand Disposal letting her know that they are willing to extend the dates for the City voucher Program. A short discussion was held.

Chairman White informed the Council that Summer Camp has been rescheduled for August 21-23 and that the City may have to consider some changes in the City Code to allow the change of date.

Chairman White reminded the Council that the Census is being conducted and how important it is to the City.

Chairman White asked that all Council Members support the local businesses during this difficult time.

**CITY OF CHILLCOTHE
SPECIAL COUNCIL MEETING
MINUTES OF A SPECIAL MEETING
March 30, 2020**

Chairman White asked for a motion to approve the communications from the Alderman and Mayor as presented be accepted and place on file. Alderman Gould made said motion, seconded by Alderman Colwell.

Roll Call Vote was:

Ayes: **Braun, Bredeman, Colwell, Connor
Gould, Hughes, Jenkins, Sharp**

Nays: **None**

Chairman declared motioned carried.

Chairman White asked for a motion to approve an expenditure of \$2,500.00 to Community Needs Agency, a community base organization depending solely on donations as their only funding source. Alderman Hughes made said motion, seconded by Alderman Sharp. Several Council members spoke in favor of the Community Needs program.

Roll Call Vote was:

Ayes: **Braun, Bredeman, Colwell, Connor
Gould, Hughes, Jenkins, Sharp**

Nays: **None**

Chairman declared motioned carried.

Chairman White asked for a motion to approve **Ordinance #20-03-07**, an Ordinance Declaring a State of Emergency and Local Disaster and Determining Essential Local Government Functions (attached to minutes). Alderman Braun made said motion, seconded by Alderman Gould.

Chairman White asked Attorney Seghetti to give an overview of the Ordinance.

A short discussion was held.

Roll Call Vote was:

Ayes: **Braun, Bredeman, Colwell, Connor
Gould, Hughes, Jenkins, Sharp**

Nays: **None**

Chairman declared Ordinance No. 20-03-07 passed and signed the same.

Chairman White asked for a motion to approve the General Fund Budget for Fiscal Year May 1, 2020 – April 30, 2021. Alderman Colwell made said motion, seconded by Alderman Gould.

Alderman Braun asked if anything could be cut to keep from raising taxes. Mayor White informed Braun that raising taxes will be decided in November.

Chairman White asked Office Manager Passage to give an overview of the budget. She explained due to the uncertain time (COVID-19) the budget was lowered by \$267,400. The following areas were lowered:

**CITY OF CHILLCOTHE
SPECIAL COUNCIL MEETING
MINUTES OF A SPECIAL MEETING
March 30, 2020**

Sales tax, Video gaming, Income tax and Court fines. She informed the Council that all expenses that were submitted through the budgeting process remain in the budget and that the City can at this time manage through this uncertain time but will most likely have a smaller carry-over for the next fiscal year.

Roll Call Vote was:

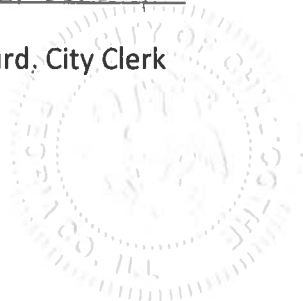
Ayes: **Braun, Bredeman, Colwell, Connor
 Gould, Hughes, Jenkins, Sharp**

Nays: **None**

Council adjourned at 7:36 pm.

Margaret E. Hurd

Margaret E. Hurd, City Clerk



**CITY OF CHILLCOTHE
SPECIAL COUNCIL MEETING
MINUTES OF A SPECIAL MEETING
March 30, 2020**

ATTACHEMENT:

ORDINANCE NO. 20-03-07

CITY OF CHILLCOTHE, ILLINOIS

AN ORDINANCE DECLARING A STATE OF EMERGENCY AND LOCAL DISASTER AND
DETERMINING ESSENTIAL GOVERNMENTAL FUNCTIONS

WHEREAS, in late 2019, a new and significant outbreak of Coronavirus Disease 2019 (“COVID-19”) emerged; and

WHEREAS, COVID-19 is a novel severe acute respiratory illness that can spread among people through respiratory transmissions and present with symptoms similar to those of influenza; and

WHEREAS, certain populations are at higher risk of experiencing more severe illness as a result of COVID-19, including older adults and people who have serious chronic medical conditions such as heart disease, diabetes, or lung disease; and

WHEREAS, despite efforts to contain COVID-19, the World Health Organization and the Centers for Disease Control (CDC) indicate that it is expected to spread; and

WHEREAS, JB Pritzker, Governor of Illinois, declared all counties in the State of Illinois as a disaster area on March 9, 2020 (Gubernatorial Disaster Proclamation) in response to the outbreak of COVID-19; and

WHEREAS, JB Pritzker, Governor of Illinois, issued Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 8) (“COVID EO 8”) on March 20, 2020, ordering all Illinois residents to stay at home or at their place of residence except as allowed in COVID EO 8; and

**CITY OF CHILLICOTHE
SPECIAL COUNCIL MEETING
MINUTES OF A SPECIAL MEETING
March 30, 2020**

WHEREAS, COVID EO 8 allows individuals to leave their residence to perform essential governmental functions; and

WHEREAS, COVID EO 8 directs governmental bodies to determine its essential governmental functions and identify employees and/or contractors necessary to the performance of those functions; and

WHEREAS, the Mayor and the City Council wish to declare a state of emergency and local disaster in the City, determine the essential governmental functions of the City and identify employees and/or contractors necessary to the performance of those functions as provided in COVID EO 8;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CHILLICOTHE, ILLINOIS, AS FOLLOWS:

1. The Mayor and the City Council hereby find as fact the recitals set forth above.
2. The Mayor and the City Council hereby declare that a state of emergency and local disaster exists in the City of Chillicothe as a result of the outbreak of COVID-19.
3. The Mayor and the City Council hereby determine that the following functions of the City are essential governmental functions:
 - the payment of all financial obligations of the City; and
 - all construction, maintenance and repair of all public streets and other public property and all building management and maintenance of all public buildings, structures and other improvements; and
 - all administrative and related functions of the City; and
 - all utility operations involving City utilities and property; and

**CITY OF CHILLCOTHE
SPECIAL COUNCIL MEETING
MINUTES OF A SPECIAL MEETING
March 30, 2020**

- all operations related to flood control; and

- any other functions of the City as may be designated by the Mayor.

4. The Mayor and the City Council hereby determine that the employees and officers of the City necessary to perform the essential governmental functions described in the preceding paragraph are the Mayor, Clerk, Treasurer, Public Works Director, Office Manager, Economic Development Director, office employees and public works employees.

5. All essential government functions of the City shall be performed in accordance with the social distancing requirements contained in COVID EO 8.

6. The Mayor is hereby authorized to approve all expenditures of the City until the next meeting of the City Council.

7. The City Council, pursuant to Section 11-1-6 of the Illinois Municipal Code (65 ILCS 5/11-1-6), hereby grants to the Mayor the extraordinary power and authority to exercise, by executive order, such of the powers of the City Council as may be reasonably necessary to respond to the outbreak of COVID-19. This authority shall expire at the adjournment of the first meeting of the City Council that actually takes place after the March 30, 2020 meeting.

8. Notwithstanding Section 6-56 of the City Code, or any other provision of the City Code, to the contrary, all liquor licenses issued by the City for 2019-2020 shall expire on July 31, 2020.

9. Notwithstanding any provision of the City Code to the contrary, all licenses and permits issued by the City which would otherwise expire in May, 2020 shall expire on July 31, 2020.

10. Notwithstanding Section 98-51 of the City Code, or any other provision of the City Code, to the contrary, (i) no late fees shall be charged on water service bills due and payable in April, 2020 (ii) no disconnections of water service shall take place prior to April 30, 2020. Until the next meeting of the City Council that actually takes place after the March 30, 2020 meeting, the Mayor shall have the authority to (i) declare that no late fees shall be charged on water service bills for future periods and (ii) extend the period during which no disconnections of water service shall take place.

11. The Mayor, Clerk and other officers of the City are authorized to perform all acts necessary to carry out the intent of this ordinance.

**CITY OF CHILLCOTHE
SPECIAL COUNCIL MEETING
MINUTES OF A SPECIAL MEETING
March 30, 2020**

12. This Ordinance shall take effect upon passage and publication as provided by law.

PASSED AND APPROVED THIS ____ DAY OF _____, 2020.

_____ AYES
_____ NAYS
_____ ABSENT

CITY OF CHILLCOTHE, ILLINOIS

By: _____

Donald Z. White, Mayor

Attest: _____

Margaret Hurd, Clerk

320-516.d1