

**CITY OF CHILLICOTHE  
COUNCIL MEETING  
MINUTES OF A REGULAR MEETING  
November 13, 2017**

The City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session November 13, 2017 at 7:00 P.M. Mayor Donald Z. White called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman White directed Clerk Hurd to take roll.

**Present:** Mayor Donald Z. White  
City Clerk Margaret Hurd  
City Treasurer B.L. Bredeman

**Aldermen:** Dean Braun, Danny Colwell,  
Patricia Connor, Dennis Gould,  
Michael Hughes, Jeffrey Jenkins  
Gary Sharp, James Thornton

**Also Present:** City Attorney Michael Seghetti  
Office Manager Denise Passage  
Superintendent of Public Works, Shawn Sutherland  
Acting Fire Chief Jim Benisch  
City Engineer Ken Coulter  
Police Chief Scott Mettille

**Absent:** Economic Development Director Rachael Parker

**Chairman White declared a Quorum present.**

The Minutes of the Regular Council Meeting held on October 23, 2017 were presented.

Motion Alderman Colwell, second Alderman Jenkins that the Council dispense with the reading of the Minutes of the October 23, 2017 Regular Council Meeting and approve the Minutes as presented.

**Motion carried via voce vote.**

Clerk Hurd presented the following communications:

1. Clerk Hurd reported that she was in receipt of the following committee minutes:
  - a. Plan Commission – September 5, 2017
  - b. Cemetery and Parks – October 18, 2017
  - c. Marketing and Tourism – November 1, 2017
  - d. Economic Development – November 1, 2017
  - e. Public Safety – November 7, 2017
  - f. Public Works – November 8, 2017

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2. City Engineer Report dated November 13, 2017
3. Collector's Report for Month end October 2017
4. City Treasurer's Report Month end October 2017
5. Budget Comparison Report Month end October 2017
6. 2<sup>nd</sup> Quarter Budget Review Report submitted by Office Manager Passage
7. Letter of request from Audrey Burdick for street light to be placed on Truitt Ave and Finney Street
8. Letter of Request from Sharon Patty Pierson requesting a no truck sign on Gail Street
9. Letter of request from Sharon Crabel on behalf of the Chillicothe Township High School Class of 1961 to place a military plaque in section 34 of the Chillicothe City Cemetery

Motion Alderman Colwell, second Alderman Hughes that the communications as presented by Clerk Hurd be placed on file. **Motion carried via voce vote.**

Chairman White announced that the lighting of the Christmas tree at City Hall will be held Saturday, November 18<sup>th</sup> at 1:45pm followed by the Christmas Parade.

Chairman White announced that Senator Weaver will be hosting a Town Meeting at the Chillicothe Library Tuesday, November 14<sup>th</sup> at 5:30pm.

There were no communications from the Aldermen.

Motion Alderman Colwell, second Alderman Gould that the communications from the Mayor be placed on file.

**Motion carried via voce vote.**

Committee Communications were as follows:

Public Safety – No Report

Public Works – No Report

Cemetery and Parks – No Report

Finance – No Report

Economic Development – Alderman Colwell announced that bids for demolition of 721 Third Street are due Wednesday, November 15 at 3:00pm. He also reported that he and the Mayor had met with a interested developer for the Bacon Building property.

Marketing Tourism Committee – No Report

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Human Resources – No Report

Chairman White asked if there was anyone with business concerning city government.

Heard was Mike McIntyre of 1114 E. Parkside Lane, Peoria, Mr. McIntyre read a statement on behalf of the Chillicothe Fire Fighters Association recommending that one fire chief serve for both the Chillicothe Community Fire District and the Chillicothe City Fire Department.

Motion Alderman Thornton, second Alderman Gould that the bills as presented be paid and the payrolls and transfers be approved.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried.**

Chairman White then recommended that agenda item Closed Session –Personnel Section 2 C 1 be moved to the next item of business. There were no objections.

Motion Alderman Colwell, second Alderman Hughes that the Council adjourn to closed session at 7:12 P.M. for Personnel Section 2 C 1, upon returning from closed session action may be taken.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried**

Council returned to open session at 7:59 P.M.

Alderman Colwell withdrew agenda item Appointment Fire Chief.

Chairman White announced that no consensus had been made during the closed session. Chairman White asked Acting Chief Jim Benisch that he remain in the position as Acting Chief until such a time that Chairman White comes back to the Council with another recommendation. Chief Benisch accepted his request to remain as Acting Fire Chief.

Motion Alderman Colwell, second Alderman Jenkins that the council accept the Resignations of Bianca Williams and Karen Moewe from the Marketing and Tourism Commission.

**Motion carried via voice vote.**

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Motion Alderman Colwell, second Alderman Gould that the Council concur with the Mayoral appointments of Kaci Geier and Nick McMillion to the Marketing & Tourism Commission for unexpired terms of 2020.

**Motion carried via voce vote.**

Motion Alderman Thornton, second Alderman Colwell that the Council approve the expenditure of \$142,821.19 payable to Illinois Municipal League Risk Management for the 2017 renewal contributions for insurance. Payable from the Tort Liability Account.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried.**

Motion Alderman Hughes, second Alderman Sharp that the Council adopt **Ordinance No. 17-11-28** an Ordinance Amending the zoning map to classify the property at 1734 Santa Fe to C-3 Service District.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared Ordinance No. 17-11-28 passed and signed the same.**

Motion Alderman Hughes, second Alderman Gould that the Council approve an expenditure of \$4,154.00, payable to Municipal Emergency Services, for the purchase of 500 feet 5" hose, 250 feet 2.5 hose, and 300 feet 2.75 hose, to replace hose that was tested in 2017. Payable from the General Fund.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried.**

Motion Alderman Hughes, second Alderman Sharp that the Council an expenditure of \$25, 282.41, payable to Alexis Fire, for the repair of Fire Engine #1. Payable from the Fire Protection Fund.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried.**

Motion Alderman Hughes, second Alderman Sharp that the Council approve an expenditure of \$9,523.00, payable to Alexis Fire, for the purchase of 3 coats, 4 pants, 3 helmets, and 1 pair boots, to replace the expired turn out gear. Payable from the General Fund.

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**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried.**

Motion Alderman Hughes, second Alderman Sharp that the Council approve an expenditure not to exceed \$2,000.00, payable to Omg, Inc. for the purchase of 6,500 items to give during special events for the police department. Payable from the General Fund.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried.**

Motion Alderman Hughes, second Alderman Colwell that the Council adopt **Ordinance No. 17-11-29** an Ordinance Amending Chapter 70 (Second Hand Goods) of the city code.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared Ordinance No. 17-11-29 passed and signed the same.**

Motion Alderman Hughes, second Alderman Jenkins that the Council approve an expenditure of \$11,286.00, payable to Alexis Fire, for the purchase of new fire gear. Payable from the General Fund.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried.**

Motion Alderman Colwell, second Alderman Gould that the Council approve the application from Flexisnake for the Façade Grant Program, in the amount of \$2,969.89 and authorize payout once project is complete, receipts submitted and work verified by ED Director. Payable from the TIF Business Fund.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
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**Nays:** **None**

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**Chairman declared motion carried.**

Motion Alderman Colwell, second Alderman Braun that the council approve the application from Bowl and Arrow for the Façade Grant Program, in the amount of \$664.00 and authorize payout once project is complete, receipts submitted and work verified by ED Director. Payable from the General Fund.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried**

Motion Alderman Colwell, second Alderman Jenkins that the Council authorize the City Attorney to prepare the necessary documents for a redevelopment agreement for 400 Plaza Drive.

**Motion carried via voce vote.**

Motion Alderman Gould, second Alderman Colwell that the Council approve the following application for the Sidewalk Program:

|                             |                 |
|-----------------------------|-----------------|
| Debra Johngik 1107 Cutright | <u>\$360.00</u> |
| Total                       | \$360.00        |

Payable from the Road & Bridge Fund

|               |                  |
|---------------|------------------|
| Prior Balance | \$ 7,241.60      |
| Approved      | \$ <u>360.00</u> |

Balance \$ 6,881.60

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried.**

Motion Alderman Gould, second Alderman Hughes that the Council approve an expenditure of \$1,281.45, payable to Martin Equipment, for the purchase of a Turbo gasket kit, for the backhoe. Payable from the Water/Sewer Fund and Road & Bridge Fund.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried.**

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Motion Alderman Gould, second Alderman Hughes that the Council approve an expenditure of \$3,470.00, payable to Engbrecht Concrete, for the repair of sidewalk at various locations. Payable from the Water/Sewer Fund.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried.**

Motion Alderman Gould, second Alderman Colwell the Council authorize the City Engineer to submit a Grant Application for the Illinois Transportation Enhance Program with a potential Grant match of 20%. **Motion carried via voce vote.**

Motion Alderman Gould, second Alderman Hughes that the council approve an expenditure of \$9,997.50, payable to Midstate Asphalt Repair, Inc. , for the spray patching. Payable from the Motor Fuel Tax Fund.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried.**

Motion Alderman Gould, second Alderman Jenkins that the Council approve an expenditure of \$101,085.50, payable to Advanced Asphalt Company, for the 2017 Overlay. Payable from the Motor Fuel Tax Fund.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried.**

Motion Alderman Gould, second Alderman Colwell that the Council approve an expenditure of \$1,050.00, payable to HD Supply Company, for the purchase of a Fire Hydrant. Payable from the water/sewer fund.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried.**

Motion Alderman Hughes, second Alderman Colwell that the Council accepts the letter from Rich Underwood, Chairman of the Board of Police Commissioners, stating that Kellie Kenser has been

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appointed to fill the position of Probationary Patrolman on the City's Police Department at a starting wage of \$22.81 hourly, effective November 29, 2017.

**Roll Call Vote was:**

**Ayes:** **Braun, Colwell, Connor, Gould,  
Hughes, Jenkins, Sharp, Thornton**

**Nays:** **None**

**Chairman declared motion carried**

Chairman White announced that there being no further business the Council meeting adjourned at 8: 17 p.m.

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Margaret E. Hurd

City Clerk