

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
November 12, 2018**

The City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session November 12, 2018 at 7:00 P.M. Mayor Donald Z. White called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman White directed Clerk Hurd to take roll.

Present: Mayor Donald Z. White
City Clerk Margaret Hurd
City Treasurer B.L. Bredeman

Aldermen: Dean Braun, Danny Colwell,
Patricia Connor, Dennis Gould, Jeffrey Jenkins,
Gary Sharp, James Thornton

Also Present: City Attorney Michael Seghetti
City Engineer Ken Coulter
Office Manager Denise Passage
Fire Chief Jim Benisch
Superintendent of Public Works, Shawn Sutherland
Fire Chief Jim Benisch
Economic Development Director Rachael Parker
Police Chief Scott Mettill

Absent: Alderman Michael Hughes

Chairman White declared a Quorum present.

The Minutes of the Regular Council Meeting held on October 22, 2018, were presented. Motion Alderman Colwell, second Alderman Braun that the Council dispense with the reading of the Minutes of the October 22, 2018 Regular Council Meeting and approve the Minutes as presented.

Motion carried via voce vote.

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Clerk Hurd presented the following committee minutes:

- Finance Committee – November 7, 2018
- Public Works Committee – November 7, 2018
- Marketing and Tourism Committee – November 7, 2018
- Public Safety Committee – November 6, 2018
- Finance Committee – November 6, 2018

Clerk Hurd read a letter of thanks from the family of Patrick McElhiney for the expression of sympathy given by the city.

Clerk Hurd presented the following reports:

- City Treasurer’s Report – October 2018
- City Collectors Report – October 2018
- Budget Comparison Report – October 2018
- City Engineer Report – November 12, 2018

Motion Alderman Gould, second Alderman Colwell that the communications as presented by Clerk Hurd be placed on file. **Motion carried via voce vote.**

Alderman Connor informed the council that the IVC Leadership Class assisted with the cleanup of the planter’s downtown.

Chairman White reported that he will be scheduling Supervisor reviews in the near future.

Chairman White announced to the council that in the absence of Alderman Hughes, Alderman Sharp will present the Public Safety agenda items.

Motion Alderman Jenkins, second Alderman Colwell that the communications presented by the Aldermen and Mayor be placed on file. **Motion carried via voce vote.**

Firefighter John Sprinkle appeared before the council and thanked them for allowing the fire department to use city owned property on 4th Street for training.

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Motion Alderman Thornton, second Alderman Gould that the bills as presented be paid and the payrolls and transfers be approved.

Roll Call Vote was:

Ayes: **Braun, Colwell, Connor, Gould
Jenkins, Sharp, Thornton**

Nays: **None**

Chairman declared motion carried.

Chairman White informed the council that he and the City Clerk have been working with the City Attorney on rules for public comment for meetings. The City Attorney led conversation on public participation rules. Chairman White suggested that the City Attorney draft an ordinance to distribute to the council for review.

Alderman Thornton announced that there will be a public hearing for the tax levy on November 26, 2018 at 6:30pm. The tax levy rate requested is 7%. The tax levy ordinance will then be presented to at the council meeting later that evening.

Motion Alderman Sharp, second Alderman Braun that the Council approve **Ordinance No. 18-11-29**, an Ordinance authorizing the sale of item(s) of personal property owned by the City of Chillicothe, 2011 Chevrolet Impala.

Roll Call Vote was:

Ayes: **Braun, Colwell, Connor, Gould
Jenkins, Sharp, Thornton**

Nays: **None**

Chairman declared Ordinance No. 18-11-29 passed and signed the same.

Motion Alderman Sharp, second Alderman Braun Council approve **Ordinance No. 18-11-30**, an Ordinance authorizing the sale of item(s) of personal property owned by the City of Chillicothe, 2013 Chevrolet Impala.

Roll Call Vote was:

Ayes: **Braun, Colwell, Connor, Gould
Jenkins, Sharp, Thornton**

Nays: **None**

Chairman declared Ordinance No. 18-11-30 passed and signed the same.

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Motion Alderman Gould, second Alderman Colwell that the Council approve an expenditure of \$86,415.19, payable to Advanced Asphalt, for the Overlay of city streets. Payable from the Road & Bridge Fund \$10,000.00 and Motor Fuel Tax \$76,415.19.

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould
Jenkins, Sharp, Thornton

Nays: None

Chairman declared motion carried

Motion Alderman Gould, second Alderman Braun that the Council approve an expenditure of \$943.44, payable to Crawford & Brinkman Door and Window Co., for the repair of the City Hall door. Payable from the General Fund.

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould
Jenkins, Sharp, Thornton

Nays: None

Chairman declared motion carried

Motion Alderman Gould, second Alderman Jenkins that the Council approve the priority one Water/Sewer Project, Water Mains/Valves as a project and approve an expenditure of \$10,300.00, Payable to Hoerr Construction, for the installation of two water valves. Payable from the Water/Sewer Fund.

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould
Jenkins, Sharp, Thornton

Nays: None

Chairman declared motion carried.

Motion Alderman Gould, second Alderman Jenkins that the Council approve an expenditure of \$4,330.85, payable to USA Blue Book, for the purchase of a valve exercise machine. Payable from the Water/Sewer fund.

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould
Hughes, Jenkins, Sharp, Thornton

Nays: None

Chairman declared motion carried.

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Motion Alderman Gould, second Alderman Braun that the Council approve **Ordinance No. 18-11-32**, an Ordinance amending chapter 78 Streets, Sidewalks and other public places – Markings on Street.

Roll Call Vote was:

Ayes: Braun, Colwell, Gould
Jenkins, Sharp, Thornton

Nays: Connor

Chairman declared motion carried.

Motion Alderman Gould, second Alderman Colwell that the Council approve an expenditure of \$1,177.00, payable to Grainger for the purchase of a Wall Air Conditioner, Cool/heat, 208/230V for City Hall. Payable from the General Fund.

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould
Jenkins, Sharp, Thornton

Nays: None

Chairman declared motion carried.

Motion Alderman Gould, second Alderman Connor that the Council approve an expenditure of \$1,152.00, payable to Grainger, for the purchase of two Electric Wall Heaters for the Walnut Street Pump House and the Wilmot Street Pump House. Payable from the Water/Sewer Fund.

Ayes: Braun, Colwell, Connor, Gould
Jenkins, Sharp, Thornton

Nays: None

Chairman declared motion carried.

Motion Alderman Colwell, second Alderman Jenkins that the Council approve an application for the Facelift Grant Program for the Chillicothe Chamber of commerce located at 1028 N Second Street in the amount of \$5,000.00 and authorize payout once the project is complete, receipts submitted and work verified by ED Director. Payable from the Central Business TIF Project Facelift.

Ayes: Braun, Colwell, Connor, Gould
Jenkins, Sharp, Thornton

Nays: None

Chairman declared motion carried.

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Motion Alderman Colwell, second Alderman Sharp that the Council approve an application for the Facelift Grant Program for Hari Company located at 1026A N Second Street in the amount of \$4641.20 and Cool Things located at 1026B Second Street in the amount of \$4641.20 and authorize payout once project is complete, receipts submitted and work verified by ED Director. Payable from the Central Business TIF Project Facelift.

Ayes: **Braun, Colwell, Connor, Gould
Jenkins, Sharp, Thornton**

Nays: **None**

Chairman declared motion carried.

Motion Alderman Colwell, second Alderman Connor that the Council approve an application for the Facelift Grant Program for Troy Mitchell located at 924 N Second Street in the amount of \$5,000.00 and authorize payout once project is complete, receipts submitted and work verified by ED Director. Payable from the Central Business TIF Project Facelift.

Ayes: **Braun, Colwell, Connor, Gould
Jenkins, Sharp, Thornton**

Nays: **None**

Chairman declared motion carried.

Motion Alderman Colwell, second Alderman Connor that the Council approve **Ordinance No. 18-11-33** an ordinance approving a TIF Redevelopment Agreement between the City of Chillicothe and Kainon Murnan. Payable from TIF Central.

Ayes: **Braun, Colwell, Connor, Gould
Jenkins, Sharp, Thornton**

Nays: **None**

Chairman declared Ordinance No. 18-11-33 passed and signed the same.

Motion Alderman Colwell, second Alderman Jenkins that the Council direct the City Attorney to draft the necessary documents for a Help Loan between the City and Andrew Myers of Resurrection Welding in the amount of \$17,000.00 at a rate of 3.0% for a term of 5 years securing the note with a 2nd Mortgage on property located at 1249 N 4th Street and lien on titled vehicle. Payable from Help Fund.

Ayes: **Braun, Colwell, Connor, Gould
Jenkins, Sharp, Thornton**

Nays: **None**

Chairman declared motion carried.

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Motion Alderman Colwell, second Alderman Jenkins that the Council approve waiving the building permit fee for \$50.00 for the installation of a fence at 1249 Fourth Street as submitted by Resurrection Welding, Inc.

Ayes: **Braun, Colwell, Connor, Gould
Jenkins, Sharp, Thornton**

Nays: **None**

Chairman declared motion carried.

Chairman White announced that there being no further business the Council meeting adjourned at 7:48 p.m.

Margaret E. Hurd
City Clerk