

MINUTES
PUBLIC WORKS COMMITTEE
OCTOBER 18, 2017

The Public Works Committee met on October 18, 2017, at 4:30 p.m. in the Council Chambers at City Hall.

Present: Chairman Gould, Mayor White, Alderman Hughes, Alderman Sharp, City Engineer Coulter, Superintendent Sutherland, Office Manager Passage

Also Present: Alderman Jenkins, Alderman Connor

Chairman Gould called the meeting to order.

HONORARY STREET SIGN

Mayor White stated that Superintendent Sutherland said the estimated cost for a honorary street sign Pole, and attachments would be \$200.00. Mayor White asked if there were any changes the committee would like to make to the new policy for honorary street signs. The committee discussed the cost of the sign. The consensus of the committee was to have the Mayor prepare the policy as discussed.

SIDEWALK PROGRAM APPLICATION

Office Manager Passage stated that no applications were submitted.

HIGH USAGE WAIVERS

Office Manager Passage presented two high usage waiver requests.

1. Brian Adler 234 Hazel Street. Superintendent Sutherland stated the public works employees who profiled the meter stated that a faucet & shower was leaking. He tried to contact homeowner but there was no answer. Following the practice of waiving 40% of the excess the amount to be considered would be \$3.18. The consensus of the committee was to waive the \$3.18.
2. Phillip Clark 1121 McDowell. Superintendent Sutherland stated a pipe was found leaking and it did not go through the system. Following the practice of waiving 40% of the excess the amount to be considered would be \$6.55. The consensus of the committee was to waive the \$6.55.

FLUSHING OF FIRE HYDRANTS

Superintendent Sutherland reported that it was time to flush the fire hydrants. He stated that Brian Cline had submitted a proposal to flush the hydrants at a cost of \$2,640.00. He stated that this is a budgeted item to be done each year. The consensus of the committee was to bring the proposal to the city council for approval.

PERSONNEL

Superintendent Sutherland stated that he had one employee Jason Schrock that is a Public Works Labor and he has more than 12 months service in that category and his qualified to be promoted to semi-skilled category. The consensus of the committee was to promote to semi skilled effective October 18, 2017.

Superintendent Sutherland stated that he has two employees, Zack Isreal and Trenton Turner that are semi-skilled and recommend that they are qualified to be promoted to skilled category. The consensus of the committee was to promote to skilled effective October 18, 2017.

IAN GOLDBERG/SUMMER CAMP

Mayor White advised the committee that he, Superintendent Sutherland and Road Commission Hulzier met with Ian Goldberg to discuss making some gravel roadways at Three Sisters Park. There were five road/paths that they would like graded and graveled. The estimated cost for all the road/paths to be graded and graveled was \$31,800.00. (\$21,400 for gravel, \$6,300 for city labor, \$4,000 for township labor) To do two of the road/paths it would cost \$16,500 for gravel. The Mayor explained that the city's cost would be labor. He stated that he would be meeting with Three Sisters Park representatives and Ian Goldberg to discuss the level of participation. A discussion was held regarding the city possibility funding and additional \$4,000.00, which would be the townships labor cost. The reason for this would be that the township does not gain anything from the Summer Camp festival and the city gains sales tax and entertainment tax. The consensus of the committee was to have the mayor meet with Three sisters representatives and Ian Goldberg and report back to the committee.

CITY HALL STEPS

Superintendent Sutherland stated that he obtained a proposal from Engbrech Concrete to replace the steps behind city hall. The cost was \$5,000.00. A discussion was held. The consensus of the committee was to wait until spring to make this repair.

PROJECT UPDATE

City Engineer Coulter stated that he had received an invoice for the crack sealing program from Complete Ashpalt in the amount of \$23, 200.00. This will be placed on the council agenda for approval.

PUBLIC WORKS BUILDING

There was nothing to report at this time

SIDEWALK CLOVERDALE SUBDIVISION

Alderman Jenkins stated that Ms. Colgan is talking with the citizens in the subdivision and there is nothing to report at this time.

There being no further business the meeting adjourned at 5:16 p.m.

Respectfully,

Dennis Gould
Chairman