

MINUTES
PUBLIC SAFETY COMMITTEE
October 3, 2017

The Public Safety Committee met on September 5, 2017, at 4:30pm in the Council Chambers at City Hall.

Present: Chairman Hughes
Alderman Sharp

Also in attendance: City Clerk Hurd City Attorney Michael Seghetti
Mayor Don White Office Manger Passage
Alderman Jenkins Interim Fire Chief Benisch

Absent: Police Chief Mettille

Chairman Hughes called the meeting to order at 4:01pm

Chairman Hughes requested that Agenda Item: Liquor License – Hill Top be moved to the first item on the agenda. There were no objections.

Liquor License – Hill Top:

Attorney Seghetti explained the process of issuing a liquor license and the process to receive a sub class liquor license to allow for gaming license. Mayor White stated that he felt the market was saturated in Chillicothe in regards to gaming. Mayor White told the committee that he would not oppose granting a Class “C” liquor license but would be opposed to issuing the Sub Class “Q” to allow for a gaming license. Alderman Hughes stated that he is against granting a liquor license. Mr. Terry Cooper, owner of Hill Top, told the committee that he would have to re-evaluate opening the business if gaming would not be allowed. Discussion ensued. It was the consensus of the committee that if Mr. Cooper submits his fee for a Class “C” licenses that the request to open a Class “C” Liquor License would go to council for approval.

Job Description-Fire Chief:

Mayor White passed out a copy of a job description that was done in 2014. He explained that applications will be submitted for the position but he would like to re-visit the job description before any candidates are evaluated. Mayor White explained that the only issues he had was under Minimum Qualifications it states that a four year degree is required and completion of the National Fire Academy’s Executive Fire Officer Program. Mayor White pointed out to the committee that under a volunteer fire department it would be very difficult to find a candidate with those credentials. Discussion was held and it was the consensus of the committee to change the application to read under Minimum Qualifications:

“Bachelor’s degree from a four-year college or university in fire science, fire administration or related field or; five or more years of progressively responsible experience; completion of the National Fire Academy’s Executive Fire Officer Program and/or; any combination of education, training and experience which provides the required knowledge, skills, and abilities to perform the essential function of the job.”

Review of Second Hand Dealers Licenses:

Office Manager Passage stated that the issue was referred to the committee at the last council meeting. Attorney Seghetti told the committee that the issue presented to the council was the bond. Discussion ensued; it was the consensus of the committee to have the City Attorney review the ordinance.

Optimist club – Waive Fee

Clerk Hurd told the committee that she was in receipt of a request to waive the \$100 fee for the Optimist Club’s Not For Profit Special Event. Discussion ensued and it was the consensus of the committee to waive the fee.

Noise Extension/ Live Entertainment – American Legion:

Clerk Hurd presented a request from the American Legion for live entertainment from 5pm to midnight on October 14, 2017. It was the consensus of the committee to seek council approval.

Fax Line Fire Department:

Office Manager told the committee that the Fire Department has requested that a fax line be put back into the Fire Department administrative office. She updated the committee on the process and told them that a fax line will be put in place through Frontier.

Property Maintenance:

1020 Benedict: Chairman Hughes reported that complaints were received on the condition of the property. Discussion ensued. Chairman Hughes told the committee that Chief Mettille is currently working on the issue and hopes he will have an update at the next meeting.

1016 Second: Chairman Hughes reported that the property had been cleaned up.

952 Second: Chairman Hughes reported that the property had been cleaned up.

City Parking Lot:

Chairman Hughes told the committee that there have been some complaints in regards to trailers being park for a length of time. Attorney Seghetti told the committee that there was nothing in the code that would keep anyone from parking there for a length of time. It was the consensus of the committee bring it to the attention of the Police Chief and let him inquire about it.

Officer Training:

Chairman Hughes presented a request from Police Chief Mettille for Detective Brown and Officer Murphy to attend training on Managing Property and Evidence Room. The cost would be \$158.20 for hotel and \$590.00 for the class for a total of \$748.20. It was the consensus of the committee to allow Detective Brown and Officer Murphy to attend the training.

Police Update:

Chairman Hughes presented Ordinance Zone Statistics and Impounded Vehicles reports as submitted by Chief Mettille. (Attached)

Fire Update:

Acting Chief Benisch presented the inspection report for Engine #1. Discussion was held on the age of the engine (22 years) and NFPA Standards. The total cost to bring Engine #1 up to NFPA Standards would be a total investment of \$39,806.41. Chief Benisch told the committee that he is getting information on the

expiration date of the truck to be in service. He told the committee that it would be a minimum \$525,000.00 to replace the engine. Discussion was held and the consensus of the committee was to have Chief Benisch report back on the expiration of the truck and any available grant or loan programs available.

Chief Benisch presented Incident Report for August. (Attached)

Chief Benisch gave an update on the finding of the OSHA inspection. He reported that the city currently has 18 firefighters on the roster; all but 3 have completed their medical forms that will be sent to IWRCs. He reported that the respirator fit tests are scheduled for October 9 from 8am to 8pm and October 11 from 9am to 3pm.

HIB-B Shots will be done next Monday evening.

Pump test on Truck #1 is complete.

He reported that a recruit program will start on the 9th. Five will be on the city department. He told the committee that through the OSHA inspection he found out that all of their spare gear was out of date and had to be destroyed. He told the committee that it could be \$7,500.00 per fireman to outfit since he has no spare gear. Alderman Connor asked if there are any grants available at this time. Chief Benisch told her that after the OSHA inspection is complete he will be getting with Assistant Chief Hurd to look into available grants.

Chief Benisch reported that two sections of 5" hose were lost at the last fire. The replacement cost will be \$535.00 per section and that ISO rating a minimal amount of hose needs to be on the truck.

OLD BUSINESS

Trailer Parks:

No report

1807 Finney:

Office Manager told the committee that they need to decide how to proceed. She told the committee that the approximate cost that the city has in the property is \$2100.00 and that the property would meet the criteria for a dangerous building. The consensus of the committee was to refer to the attorney to start the process of abandonment.

Meeting adjourned at 5:58 p.m.

Respectfully,

Mike Hughes, Chairman

August 2017 Incident Report

August 2017 Total Calls: 82

City: 47

Fire: 5

Medical: 42

Rural: 35

Fire: 3

Medical: 32

Unintentional Dispatch or No Fire Report Number issued: 0

MABAS: 0

Weather Watch: 0

No Response: 0

Total MVAs: 4 (Included in Medical Calls)

City: 2

Rural: 2

River Rescue: 1 (Included in Medical Calls)

Year-to-Date

Total Calls: 734

City: 402

Fire: 65

Medical: 337

Rural: 298

Fire: 42

Medical: 256

MABAS: 6

No Report (Unintentional Dispatch/Call): 15

No Response: 11

Weather Watch: 2

Impounded Vehicles

	Current Month September	Prior Month August
No valid D. L.	2	1
Suspended D.L.	2	6
Revoked D.L.	1	1
Drugs	6	6
DUI	2	6
Total	13	20

Ordinance Zone Statistics

	Current Month September	Prior Month August
Derelict Vehicles	10	23
Junk Violations	15	10
Tall Grass / Tall Weeds	14	29
Business Checks	145	94
Letters Sent	1	3
Citations Issued	1	0