

MINUTES  
PUBLIC WORKS COMMITTEE  
SEPTEMBER 20, 2017

The Public Works Committee met on September 20, 2017, at 4:30 p.m. in the Council Chambers at City Hall.

Present: Chairman Gould, Alderman Hughes, Alderman Sharp, Mayor White, City Engineer Coulter, Superintendent Sutherland, Office Manager Passage

Chairman Gould called the meeting to order.

Office Manager Passage presented a High Usage Waiver Request from Tom Geiger. Superintendent Sutherland investigated and verified that the hose bib was left on, therefore; the water did not go through the system. The amount of the water/sewer charge between 7/6/17 and 8/3/17 was 37.30. The amount to be waived is \$7.25. The consensus of the committee was to waive the \$7.25.

Office Manager Passage presented a High Usage Waiver Request from Dennis Gould. Superintendent Sutherland investigated and verified that per Dennis Gould the water was used by an inside faucet that was left on. The amount of water/sewer charge between 8/2/17 and 9/5/17 was \$56.97. The amount to be waived is \$16.61. Dennis Gould stated that he took a copy of the request to the Sanitary District. He explained that he found a faucet on and could only slow it down. A plumber replaced faucet. He said he could not vote on this.

Mayor White stated that the precedence that the city has set is that if the water goes through the System the request to waive the usage is denied.

Alderman Hughes stated that he feels the right thing to do is waive so they can send to sanitary district to seek waiver. Manager Passage stated that the request is sent to the sanitary district once the committee decides. It is sent no matter the decision of the committee to the sanitary district. The sanitary district then reviews and gives the city their determination.

Alderman Sharp asked if this would be precedence setting. The mayor responded that since he has been here the criteria is if it goes through the system the waiver is denied. Alderman Sharp asked Alderman Gould if he could vote what would his vote be. Alderman Gould stated he would waive it to give the chance to go to the Sanitary District.

Manager Passage advised the committee that they have denied requests when it was determined the water went through the system.

Alderman Hughes again voice that his stance and belief is the city should waive a portion when there is high usages unless someone lets it go two or three months.

The Mayor questioned if letting it go two or three months would be the criteria.

Alderman Hughes said he votes to waive the \$16.61. Alderman Sharp voted to waive the \$16.61.

Office Manager Passage presented two sidewalk applications.

Richard Carpenter 1401 River Birch Dr. City Share would be \$480.00

Craig Krowlek 1306 Santa Fe City Share would be \$1,000.00

Balance in program after the above applications would be \$8,241.16 less what the city used \$5,000.00 For a total of \$3,241.60.

Superintendent Sutherland stated that the sidewalk at 1401 River Birch Dr. has only superficial pitting.

Alderman Sharp questioned if it interfered with the integrity of the concrete. City Engineer Coulter Stated that if it is pitted it would only get worse.

The consensus of the committee was to request approval of the sidewalk applications at the Sept. 25 council meeting.

Office Manager Passage stated that at the council meeting Sept. 11, 2017 he City Clerk presented the audit for the Motor Fuel Tax Fund and a supplemental resolution is needed. City Engineer Coulter stated he had the information and he will prepare the necessary resolution and it will be presented to the city council at the first meeting in October.

Superintendent Sutherland stated that he is working with the Chillicothe Park District regarding parking on Santa Fe Avenue by Santa Fe Park. The park district has suggested to have angle parking in said area. The Mayor said the committee needs to decide if they would like angle parking or would like no parking. Alderman Connor stated that she feels the only reason that people park on Santa Fe is because they want to park close to the splash pad and not walk any distance as there is other parking available. After discussion, the consensus of the committee was to have no parking on Santa Fe along the park and to request the city council at the September 25, 2017 council meeting have the attorney to amend the city code to reflect no parking in said area.

Superintendent Sutherland stated that Truck 25 is in need of four tires. He obtained a price from Beau Tire and the cost is \$1,111.52, payable from the Water/Sewer Fund and Road & Bridge Fund. The consensus of the committee was to present to the City Council for approval.

Superintendent Sutherland stated that there is a priority one Road & Bridge project miscellaneous attachments in the amount of \$7,000.00 in the budget. He requested the said project to be brought forward and he would like to purchase the following:

Snow Plow Harness for Truck 25 at a cost of \$1,002.60 - Koenig

Strobe Light Kit for Truck 27 at a cost of \$1,309.00 - Koenig

Salt Spreader at a cost of \$1,260.00 – Koenig

Total Expense requested is \$3,571.60 all to Koenig

The consensus of the committee was to present the request to council for approval.

Superintendent Sutherland stated that there are eight street lights on Fourth St. (RT29) that need to be replace. The cost to replace with new LED Lighting by Laser Electrical is \$7,160.00. The lights are located at the intersection of Rt 29 and Cloverdale, intersection of Sycamore and RT 29, intersection of Walnut and Rt. 29 and intersection of Truitt and Rt 29. This would be funded through the TIF Central Business District And Plaza Park Funds. Alderman Jenkins stated that replacing the light with LED Lighting would be the way to go. Mayor White said if we change to LED then there would be a lighting difference and we should prepare a plan to replace all the lights to LED lighting on Fourth St. The consensus of the Committee was to present the request to Council for approval.

Office Manager Passage stated that the City has received and Invoice from I.D.O.T for the final payment for the Walnut Street project , in the amount of \$85,713.66.

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City Engineer Coulter explained the walnut street project and stated that it is the final payment. The Reason for the time delay is it takes IDOT awhile to close the project. The final invoice is not sent until the project is closed. The consensus of the committee is to recommend payment to the city council at the September 25, 2017 meeting.

City Engineer Coulter stated that the spray patching of the streets has started, and the overlay has been completed.

The Mayor stated that he would be working with the superintendent during the winter months on the Public works building project.

The Mayor presented the committee a draft of the Honorary street sign program policy. The committee Read through the draft and the mayor explained and ask that the committee members take the draft review it and bring any comments to the next public works meeting.

There being no further business the meeting adjourned at 5:22 p.m.

Respectfully,

Dennis Gould  
Chairman