

MINUTES  
PUBLIC WORKS COMMITTEE  
SEPTEMBER 9, 2020

The Public Works Committee met September 9, 2020, at 4:30 P.M., via teleconference in the Council chambers at City Hall.

Present at the meeting in the council chambers: Chairman Gould, Alderman Sharp, Alderman Hughes, Alderman Connor , Mayor White, Superintendent Sutherland, Office Manager Passage, ED Director Beadles, City Engineer Coulter

Present at the meeting via teleconference: Alderman Braun

The meeting was broadcasted via zoom.

Chairman Gould called the meeting to order.

**PUBLIC COMMENT**

Roger Kimble addressed the committee regarding leaving the water service in the property owners name. He requested that the committee abandon the ideal and raise the deposit. He felt that if the water is required to stay in the owners name it would take the power out of their hands and he can't see how the landlord is expected to pay the bill they will have no control over.

**PURPOSE**

High Usage Water Waiver Request – Office Manager Passage presented a high usage water waiver request from Holly Gilmore Vinson, 1401 N. Wilson. Ms. Vinson states that a new soaker hose was left on 2 – 3 days in a row and leaking water heater & leak in seal on back yard hose. Superintendent Sutherland investigation report and recommendation was that she left the soaker hose on for 3 days ( she had forgot about it, then shut it off and water heater has very small drip on valve. She is having it replaced on 8/29/20. Water did not enter sanitary side. Mrs. Vinson was present and confirmed that the soaker hose was left on. A discussion was held regarding the use of the soaker hose and leaving it on. Superintendent Sutherland stated that the simple issue is a hose was left on. Alderman Sharp caution that there may be president setting. Superintendent Sutherland stated that it should also be cautioned as it may be a slippery slope regarding the decision. Alderman Hughes stated that the committee should give her the refund. After discussion the consensus of the committee was to instruct the office manager to take the time period of July 10 – 13 usage and waive 40% of that time period.

Sidewalk Applications – Office Manager Passage stated that one application was received, however; one of the contractors Kryptonite Konstruction is not on our approval list nor was a proposal attached from said contractor. This will brought back to committee once the proper information is received.

Resignation – Janar Yoder – Superintendent Sutherland stated that he has received a notice from Janar Yoder stating that he will be retiring from the City of Chillicothe effective September 29, 2020. This will be presented to council September 14, 2020.

Road & Bridge – Priority One Project – Plow & Spreader – Superintendent Sutherland stated that he would like to bring the road & bridge priority one project – dump truck plow package in the amount of \$14,000.00 forward as a project. And approve an expenditure of \$9,860.00 (Spreader \$2,875, Plow \$6,985) payable to Koening for the purchase of a plow and spreader for truck 28. The consensus of the committee was to seek approval at the September 14, 2020 council meeting.

Fluoride Pump for Wilmot pump station – Superintendent Sutherland stated that the fluoride pump for wilmot pump station is not working and needs to be replaced. The cost is \$650.00 payable to Hawkins Chemical group. This would come from the Water/Sewer budget line item M&R Plant & System.

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The consensus of the committee is to seek approval for the expense at the council meeting on September 14.

Liens/Notice – Water – Office Manager Passage advised the committee that Michelle Pomberg purchased a house located at 617 Parkhill which had a lien/notice filed. She contacted the water department to get the water turned on and was notified that it had a lien/notice filed. She objected to the cost of fees as she felt she should not be responsible for all of the \$331.00 since the lien had been forgiven due to the foreclosure. She did pay the full amount, however she advised us that she will argue this later.

Liens/Notice – Mowing – Superintendent Sutherland asked the committee when they want the lien to be filed. He explained that some properties are mowed several times and suggested that the liens be filed at the end of the mowing season. Mayor White explained there will be a procedure drafted to outline the process. A discussion ensued. Mayor White proposed that generally you will put the lien for mowing on at the end of the season, however give some leeway to the superintendent to put the lien on sooner. Superintendent Sutherland explained that he and the office manager had talked to the attorney regarding establishing a fee to mow. Superintendent Sutherland reported that the attorney stated that you can only charge what it costs, however, you can include any cost to repair equipment that was damaged in the process of mowing. Alderman Hughes stated that was good as you could damage a mower as you might not be able to see what is in the grass. The consensus of the committee was to file the lien after mowing season.

Project Update – City Engineer Coulter stated that the overlay was delayed due to the rain and should start on Friday.

#### **OLD BUSINESS**

Water Service remaining in Property Owners Name - Mayor explained that we are still gathering information and will place this topic on the next meeting. Alderman Connor explained that she had contacted other municipalities to see what their process is. Alderman Connor advised the committee that the state has a program to send liens to them and if the person gets a tax refund, lottery winnings they will withhold the amount of the lien from their winnings. Office Manager Passage stated she is aware of the program and said that you have to have information to verify exactly who that person is such as social security numbers and we could have to have an upgrade in equipment to insure that the personal information is secure.

Shovel Ready Grant - Mayor White stated that we are obtaining support letters for the project from other entities. A resolution for the city's support has been prepared to present to the council.

#### **SUMMARY**

Council Agenda items – Resignation – Janar Yoder  
Road & Bridge – Priority One Project – Plow & Spreader  
Fluoride Pump for Wilmot pump station  
Resolution – Support – Shovel Ready Grant  
Chairman Action – nothing

There being no further business the meeting adjourned at 5:15 p.m.

Respectfully,  
Chairman Gould