

MINUTES
PUBLIC WORKS COMMITTEE
AUGUST 8, 2018

The Public Works Committee met on August 8, 2018, at 4:30 P.m. in the Council Chambers at City Hall.

Present: Chairman Gould, Alderman Hughes, Sharp, Mayor White, City Engineer Coulter, Superintendent Sutherland, Office Manager Passage

Chairman Gould called the meeting to order.

SPEED BUMPS

Mayor White announced that the speed bump that was installed on Plaza Drive did not meet the I.D.O.T. standards. He explained that the speed bump that was installed could only be on streets with five mile an hour limit. He stated that a speed hump would be allowed on said street. He also stated that there were two speed bumps on Park Blvd that would need the speed limit Signs posted. Direction was given to Superintendent Sutherland to work with the park district to have the sign installed. Mayor White directed Superintendent Sutherland to remove the speed bump on Plaza Drive. He recommended that the Engineer and the Superintendent start the design process to place a speed hump on Plaza Drive and bring back the costs to the next committee meeting.

Alderman Hughes asked if there was a record of how many accidents have been on Plaza Drive as he stated that striping of the street would be sufficient.

Mayor White stated that he did not know if there was any record of accidents and that striping would not solve the problem of speeding.

Alderman Sharp stated that he has observed the area and feels that the speed bump is working on slowing down the traffic.

BUDGET REVIEW

Office Manager Passage presented each member with a copy of the budget comparison for July, 2018 and the committee review the line items expenditures.

SIDEWALK PROGRAM APPLICATIONS

Office Manager Passage presented two applications for the sidewalk program.

Patti Donath 1331 Second city share is \$1,000.00 Superintendent Sutherland has reviewed the application and recommends approval.

Joel Watkins 1012 Beech city share is \$1,000.00 Superintendent Sutherland has reviewed and stated that he felt the entire sidewalk that is proposed does not need to be replaced. Only approximately ten feet needs replaced. A discussion was held and the consensus of the committee was to approve the application with all sidewalk proposed being replaced.

Office Manager Passage stated the remaining amount in the sidewalk program would be \$11,781.92.

HIGH USAGE WAIVER

Office Manager Passage presented a high usage waiver request from Shari Kuepker, 621 Moffitt.

She advised the committee that Ms. Kuepker was in the audience and explained there were three months of high usage. Superintendent Sutherland Investigated and there was a leak under the cement slab, which did not go back through the system. After, discussion the consensus of the committee was to waive two months of charges in the amount of \$64.70.

INVOICE TRI-COUNTY REGIONAL PLANNING -PPUATS

Office Manager Passage presented the annual Peoria –Pekin Urbanized Area Transportation Study (PPUATS) joint funding agreement. The fee for this year is \$2,301.00. The Mayor advised the committee that the City of Chillicothe received a grant through PPUATS in the amount of \$20,000.00 for the Fourth Street Study. The consensus of the committee was to present the invoice/agreement to the city council for approval.

APPROACH OFF OF ROUTE 29 TO WIGAND DISPOSAL

Alderman Hughes advised the committee that the approach off of route 29 to Wigand Disposal is rough and recommended that the City Engineer look at the area. City Engineer Coulter advised the committee that said area may be the state to improve. He will check with the state and report back to the committee.

LAND – BIRREN STREET

Office Manager Passage presented the legal notice that was prepared by the City Attorney to sell the two 60 foot lots that will be subdivided off from the pump house property on Birren Street. The committee needs to decide a minimum amount for each lot. Office Manager Passage presented information from the Tax assessor who stated that in his review of lots sold in the area the lot value would be \$18,000 to \$20,000. She also stated she had contacted Mike Smith, who stated a lot sold in the area for \$18,500.00 in January 2018, however the size was 132 x 165.

After discussion, the consensus of the committee was to place a minimum price of \$19,000 on the lots and directed Office Manager Passage to proceed.

REPLACEMENT – CITY HALL COUNCIL DOORS

Office Manager Passage presented a proposal from Rick Coffey to replace the council chamber doors. The cost was \$1,926.25 for painted doors and \$2,279.93 for oak doors to match existing doors. Office Manager Passage stated that this is a priority one project.

Alderman Sharp stated that he has reviewed the proposal and recommended that the City take the proposal for the Oak doors. The consensus of the committee was to bring the proposal to replace the doors with oak doors, to the city council for approval.

THIRD STREET WATER TAP

Superintendent Sutherland advised the committee that the water line that services the property at 813 Third is leaking. He stated that the line comes off of Walnut Street and runs through the alley to the property. He recommended that the City abandon the line and bring a new line to the property from Third Street. Superintendent Sutherland stated that he has talked with the property owner and the

owner does not feel he should incur the cost to run a new line to his facility. A discussion was held regarding running a line only to the property line, running a line to the structure, and running a line ten feet on to the property and placing a yard hydrant. Superintendent Sutherland explained that installing a yard hydrant would require a meter pit which could make the project over \$1,000.00. After discussion, the Committee Chair directed Superintendent Sutherland to check with the attorney and place the topic on the council agenda.

CONCRETE REPAIRS

Superintendent Sutherland advised the committee that he had several concrete repairs to make due to water leaks. He presented the proposal from Engbrecht Concrete in the amount of \$3,805. He stated that he has \$4,000.00 in the budget for the repairs. The consensus of the committee was to present the proposal to council for approval.

PURCHASE PICKUP TRUCK

Superintendent Sutherland advised the committee that he would like to purchase a pickup truck. He stated that he has a priority one project vehicle for \$13,000.00 in Water Department and \$13,000.00 in the Sewer Department for a total of \$26,000.00. He also has a priority one project vehicle utility box for \$6,000.00 in Water Department and \$6,000.00 in the Sewer Department for a total of \$12,000.00. He explained that we will not be purchasing a utility box, however; would like to purchase a plow for the pickup truck. He stated that he would use both priority one projects for a total of \$38,000.00. The total for the pickup is \$31,779.00 and \$6,643.00 for the plow for a total of \$38,422.00. He would be over his line item by approximately \$422.00. He explained that the Truck is a Ford F350, purchased through Bob Ridings Fleet Sales in Taylorville, IL. They have the contract for the State of Illinois Joint Purchase program. He stated that he contacted Riverside Chevrolet and they could not match the price of the Ford Truck. A discussion ensued regarding the price difference between the purchase of a truck from Riverside and through the State program. Superintendent Sutherland stated that it would cost approximately \$5,000 more to purchase through Riverside. After discussion, the consensus of the committee was to recommend to the city council to use both priority one projects and purchase the truck through the State of Illinois Joint Purchase program. Superintendent Sutherland stated that he has a priority one project in Road & Bridge Fund for Plow/Pickup in the amount of \$8,000.00. He recommended that this project be brought forward and to purchase a plow at a cost of \$6,643.00. The consensus of the committee was to recommend to the city council to approve the project and purchase a plow.

PROJECT UPDATE

Engineer Coulter stated that the overlaying of streets by Advance Asphalt should start the week of August 27. He stated that he has some milling that will need to be done. Superintendent Sutherland stated that there are more areas than anticipated to spray patch. Engineer Coulter recommended using the additional funding from the project Street overlay/curb improvement that was brought forward and approved by council in May. He stated approximately an additional \$15,000 will be needed, which will still not use the \$70,000 that was approved. The consensus of the committee was to take to council the approval of the expense to do the milling, patching and spray patching necessary.

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OLD BUSINESS

Engineer Coulter stated that he will be holding a public hearing sometime in September for the MS4 Storm water permit, which will give citizens an opportunity to give input and learn more about storm water.

SUMMARY

Council agenda Items:

- Sidewalk Program Applications
- Invoice – Tri-County Regional Planning – PPUATS
- Replacement – City Hall Council Doors
- Third Street Water Tap
- Concrete Repairs
- Purchase Pickup Truck – priority one projects brought forward
- Purchase Plow – priority one project brought forward
- Street Repairs

Chairman Action – none

There being no further business the meeting adjourned at 5:35 p.m.

Respectfully,

Dennis Gould
Chairman