

MINUTES
PUBLIC SAFETY COMMITTEE
AUGUST 8, 2017

The public safety committee met on August 8, 2017, at 4:30 p.m. in the council chambers at city hall.

Present: Chairman Hughes, Alderman, Alderman Sharp, Chief Mettille
Chief Denzer, Office Manager Passage

Absent: Alderman Cantwell

Chairman Hughes called the meeting to order.

Police Chief Mettille advised the committee that he met with Steve Maurer, President of the Park District Board. They discussed No Parking Santa Fe Avenue by the Santa Fe Park, however it is only good as the enforcement. The park district would like to speak to the city regarding making parking on Santa Fe Avenue by the park. After discussion, the consensus of the committee was to refer the matter to the public works committee to meet with the park district to discuss allowing parking on Santa Fe Avenue by the park.

Sarah Dlugoz was present in the audience for any questions regarding the special event request submitted by St. Edwards Church, held on September 16, 2017. Police Chief Mettille stated that his only concern was the time requested as it did not allow for set up and tear down. Ms. Dlugoz stated it would be good to have two hours before and after for set up and tear down. The consensus of the committee was to amend the request by changing the time to be 8:00 a.m. to 4:00 p.m. and present it to the council for approval.

Approval of Events with Not For Profit status with liquor. Attorney Seghetti explained that in the past Three Sisters park held a year round liquor license from the City and this year they obtained a special event liquor license from the State, which states they cannot hold a liquor license with the city. They do have to obtain an approval letter from the city to receive the special event license from the state. He explained our ordinance does not currently address the new process. He has drafted an amendment to the liquor ordinance to allow for said process. A discussion was held regarding what the fee would be for the approval letter. Attorney Seghetti explained that the process the city does to process the license would be the same for the approval letter. After discussion the consensus of the committee was to put the fee at \$400.00 for each request and add language regarding the city's right to waive the fee. Attorney Seghetti will prepare the ordinance with the changes and it will be presented to the city council August 14, 2017.

A special event request was submitted by Small Word Connections to use the city park with the stage on Saturday, October 7, 2017, from Noon to 9:00 p.m., for a worship concert. The consensus of the committee was to present the request to the council for approval.

A special event request was submitted by IVC Band Boosters for the Ghost Chase fundraiser to be held on October 28, 2017 from 8:45 am to 10:00 am., for the use of city streets. The consensus of the committee was to present the request to the council for approval

Chairman Hughes stated that there has been a request to allow small pet pigs in the corporate boundaries of the City of Chillicothe. He stated that currently the city prohibits swine. He believes that pigs should not be allowed. Alderman Sharp stated that he agrees with Chairman Hughes. Chairman Hughes stated this topic will be dead in committee.

Construction Commission is a commission that is required to be established with the adoption of building codes. The construction commission would act like the zoning board of appeals. Mayor White is working on selecting five people to serve on this commission. Fire Chief Denzer stated that Mayor White had talked with him regarding having a fireman on the commission. He stated that a city employee could not serve on this commission so he would recommend Jim Bennish, who is on the Community Fire Department. This was for informational purpose, so the committee would be aware.

Chairman Hughes stated that the stop signs need to be changed due to requirement changes. Police Chief Mettille stated that Superintendent Sutherland and he reviewed areas that did not have stop signs. They submitted a list to the committee and it would be determined if a sign is needed. Office Manager stated that Superintendent Sutherland stated that there was one area that he felt should be added, which was at Moffitt and Cutright, stopping Moffitt Street. Office Manager explained there are two issues. One is the replacement of signs and the other is putting up new sign at unmarked intersections. Office Manager stated that the city has been changing the signs to comply with the new requirement for several years. She stated that Superintendent Sutherland would have the information regarding how many we still have to replace. What we need, at this time, is to change the ordinance to put a stop sign at Moffitt and Cutright stopping Moffitt making it a two way stop, and the Stop signs in the new phase of sycamore trail subdivision. Alderman Sharp stated that we should continue looking at intersections as necessary on a complaint driven process. The consensus of the committee was to have the attorney draft the ordinance to make Moffitt and Cutright a two way stop stopping Moffitt and to put the stop intersection in sycamore phase three.

Police Chief Mettille stated that Mr. Krumholz, who owns the trailer park on Santa Fe, as obtained a demolition permit to demolish the trailer. He will start demolition on August 9, 2017. He stated that for the trailer parks, we are giving the owners thirty day grace period. There has been improvement in each of the trailer parks, since the meeting with the trailer park owners.

Fire Chief Denzer stated that 1713 Logan, Curt Cluney is making progress, so he will continue to monitor. The property at 1219 First St., Kirk Johnson, has been in contact with the fire chief and is trying to sell the property however he has not obtained a permit to abate the issue. The consensus of the committee is to take this property to the next step, which will be a notice to appear, that will be issued by the police department to the property owner.

Office Manager Passage stated that 1807 Finney, is an abandon piece of property. The property was submitted as a property maintenance issue. The city followed the process and has mowed the front yard. At that time, they were unable to mow the rear yard due to the overgrowth. Superintendent

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Sutherland obtained a proposal from Schaefer & Son to clean and clear the yard of debris, scrub trees and bush, at a cost of \$1,500.00. Superintendent Sutherland will know what exactly will be done, as he has obtained the proposal. The water has been shut off since 2011, with a balance of \$536.41. Alderman Sharp questioned if Schaefer & Son had all the qualifications for the job. It was explained that the quote was for only the removal of debris. Attorney Seghetti stated that the person the city would hire to demolish should identify any issues. The consensus of the committee was to present the proposal from Schaefer & Son to get the debris removed to the city council for approval.

Alderman Connor stated that there is a large pile of junk to the north of this property that needs to be addressed. Police Chief Mettillie will investigate and place it in the ordinance zone system.

Police Chief Mettillie gave the impounded vehicle report and the ordinance zone statistics report. He advised the committee that the Police & Fire Commission is in the process of updating the officer hiring list. Therefore, the open police position will not be filled until after the testing phase is completed.

Fire Chief Denzer reported that Engine 1 has been out of service and he has obtained a quote of \$34,666.00 to repair the engine. Before he proceeds, he would like to get the transmission checked and the Engine checked. The cost would not exceed \$7,000.00. This would give the city the information necessary to make the decision regarding repairing Engine 1 or replacing Engine 1. The consensus of the committee was to seek approval from the council to have the transmission and engine checked at a cost not to exceed \$7,000.00.

Fire Chief Denzer reported that Engine 2 was in for the standard inspections and repairs along with the Fire Boat. The cost was \$1,407.40, payable to Alexis Fire. The consensus of the committee was to present the invoice to the council for approval.

Fire Chief Denzer reported that they are having some issue with radio communication between Lacon, Henry, City of Chillicothe, and Community Fire Department. He obtained a proposal from Ragan Communication to purchase a communication device Easylink Plus that will correct this issue. The cost is \$1,630.00 which will be split between all four entities. The cost to the city will be \$407.50. This will be placed in the bills.

Fire Chief Denzer reported that he had the breathing air compressor check by SCBAS and repairs were necessary at a cost of \$597.00. He will have the mayor approve the repair and present with the bills for payment.

There being no further business the meeting adjourned at 5:40 p.m.

Respectfully,

Mike Hughes
Chairman