

MINUTES
PUBLIC WORKS COMMITTEE
MARCH 6, 2019

The Public Works Committee met on March 6, 2019, at 4:30 p.m. in the Council Chambers at City Hall.

Present: Chairman Gould, Alderman Hughes, Alderman Sharp, Mayor White, Superintendent Sutherland, City Engineer Coulter, Office Manager Passage.

Also Present: Joe Schwiderski, Tonya Ordaz, Kim Watkins
Chairman Gould called the meeting to order.

BUDGET REVIEW

Superintendent Sutherland stated that he has reviewed the budget and the budget is within The 83.3 percent range.

HIGH USAGE WAIVERS

The following are the high usage waiver request that were presented.

1. Joe Schwiderski 105 Ash
1/3/19 – 2/4/19 = used 8066 cu ft. \$80.36
Average usage = 503 cu ft. \$15.23
Excess amount \$65.13 40% amount to waive is \$26.05

2. Tonya Ordaz 1528 Benedict
1/4/19 – 2/4/19 = used 1515 cu ft \$ 29.66
Average usage = 340 cu ft \$12.36
Excess amount \$17.30 40% amount to waive is \$6.92
2/4/19 – 3/4/19 = used 640 cu ft \$ 17.34 (Not Billed Yet)
Average usage – 340 cu ft \$12.36
Excess amount \$4.98 40% amount to waive is 1.99 Total for two is \$8.91

3. Kim Watkins 1515 Benedict
1/4/19 – 2/4/ 19 = used 7970 cu ft. \$ 79.66
Average usage = 123 cu ft. \$7.61
Excess amount \$72.05 40% amount to waive is \$28.82

4. Anita Huckins 1515 Birren
2/4/19 – 3/4/19 = used 469 cu ft. \$ 14.63 (not billed yet)
Average usage – 297 cu ft \$ 11.61
Excess amount \$3.02 40% amount to waive is \$1.21

The consensus of the committee was to grant the waivers as presented.

OSHA INSPECTION

Superintendent Sutherland stated that he had an unexpected OSHA inspection. Inspector Harry Hileman, safety inspector with the Department of Labor stated that he had received a complaint regarding requiring employees to climb into lift station without proper ventilation

Page Two
Minutes
Public Works Committee
March 6, 2019

and air quality testing equipment. Mr. Hileman did the inspection and will be recommending to his supervisor the following to be citations:

1. No Permit Confined Space Program and training
2. No Energy Control Program or training (Lock-out/Tag-out)
3. Conduit without strain relief
 - a. Hickory Lift Station
 - b. Cloverdale Lift Station
4. No HazCom program or training

Superintendent Sutherland explained that he is working with Mr. Hileman and the engineer to correct the citations. He presented a lock-out/tag-out policy to the committee. He stated that he will try to have the confined space policy and the hazard communication policy revision ready for the council meeting on March 11. The consensus of the committee was to present the lock-out/tag-out policy and the other policy revisions at the March 11 council meeting. Superintendent Sutherland stated that he will have training for these policies on March 15. He stated he is working with engineer Coulter to correct the lift station issues.

PROJECT UPDATE

Engineer Coulter presented the committee with the bridge inspection report of the Benedict Street Bridge. This will be forwarded to the City Clerk to present to the City Council at the March 11 meeting. He stated there are a few minor issues that will need to be addressed and stated there is \$5,000 in the FY 19-20 budget to the repairs.

There being no further business the meeting adjourned at 5:10 P.M.

Respectfully,

Dennis Gould, Chairman