

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
March 11, 2019**

The City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session March 11, 2019 at 7:00 P.M. Mayor Donald Z. White called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman White directed Clerk Hurd to take roll.

Present: Mayor Donald Z. White
City Clerk Margaret Hurd
City Treasurer B.L. Bredeman

Aldermen: Dean Braun, Danny Colwell,
Patricia Connor, Dennis Gould,
Michael Hughes, Jeffrey Jenkins,
Gary Sharp

Also Present: City Attorney Michael Seghetti
City Engineer Ken Coulter
Office Manager Denise Passage
Police Chief Scott Mettillie
Superintendent of Public Works, Shawn Sutherland
Fire Chief Jim Benisch
Economic Development Director Rachael Parker
City Engineer Ken Coulter

Absent: None

Chairman White declared a Quorum present.

The Minutes of the Regular Council Meeting held on February 25, 2019 were presented. Motion Alderman Colwell, second Alderman Gould that the Council dispense with the reading of the Minutes of the February 25, 2019 Regular Council Meeting and approve the Minutes as presented.

Motion carried via voce vote.

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Clerk Hurd presented the following committee minutes:

Public Safety – March 5, 2019

Economic Development – March 6, 2019

Finance February - 26, 2019

Marketing and Tourism – March 6, 2019

Public Works – March 6, 2019

Clerk Hurd presented the following reports:

City Collectors Report for month end February 2019

City Treasurer Report for month end February 2019

Budget Comparison Report for month end February 2019

City Engineer Report dated March 11, 2019

Benedict Street Bridge Inspection Report from Midwest Engineering.

Clerk Hurd presented the letter from the Illinois Department of Labor informing the City of violations of the Illinois Occupational Safety and Health Act. The letter cited four violations:

1. No Permit Confined Space Program or training
2. No Energy Control Program or training
3. Conduit without strain relief
 - a. Hickory Lift Station
 - b. Cloverdale Lift Station
4. No HazCom Program or training

A copy of letter is attached to minutes.

Motion Alderman Jenkins, second Alderman Colwell that the communications as presented by Clerk Hurd be accepted and placed on file. **Motion carried via voce vote.**

Chairman White informed the Council he has received communications from the Illinois Housing Development Authority notifying the City that they are reviewing the application for Diamond Senior Apartments of Chillicothe, 105 W Walnut Street, Chillicothe, IL. A copy of the letter will be placed on file with the City Clerk.

Chairman White announced Alderman Hughes birthday.

Motion Alderman Hughes, second Alderman Colwell that the communications as presented by the Mayor be accepted and placed on file. **Motion carried via voce vote.**

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Alderman Colwell, Chairman of the Economic Development and Finance Committee announced there will be a Budget Workshop to be held April 18, 2019 at 8:00am.

Alderman Colwell asked Economic Development Director Parker to give an update on "Ride the Rails".

Chairman White recognized Mike and Cindy Scime was in the audience and would address the council later in the meeting.

Motion Alderman Colwell, second Alderman Gould that the bills as presented be paid and the payrolls and transfers be approved.

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould,
Hughes, Jenkins, Sharp

Nays: None

Chairman declared motion carried.

Chairman White gave a presentation of the proposed Fire District.

Motion Alderman Colwell, second Alderman Connor that the Council approve the appointment of Amanda Beadles as the Economic Development with a salary of \$52,500.00, starting part time on April 1, 2019, and full time on May 1, 2019, subject to pre-employment testing.

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould,
Hughes, Jenkins, Sharp

Nays: None

Chairman declared motion carried.

Motion Alderman Colwell, second Alderman Hughes that the Council authorize the Economic Development Direct, Amanda Beadles, to attend the Illinois Tax Increment Association Spring Conference to be held on April 24 – 26, 2019, in Bloomington-Normal.

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould,
Hughes, Jenkins, Sharp

Nays: None

Chairman declared motion carried.

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Motion Alderman Colwell, second Alderman Hughes that the Council approve an advance expenditure of \$315.00 to Amanda Beadles, to attend the Illinois Tax Increment Association spring conference, to be held in Bloomington-Normal, IL on April 24-26, 2019, payable from the TIF Business account.

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould,
Hughes, Jenkins, Sharp

Nays: None

Chairman declared motion carried.

Motion Alderman Hughes, second Alderman Gould the Council approve a Notice for Special Event held on Public Property as submitted by Tom Harms, VFW, for the use of Santa Fe Avenue from Wilmot to Matthews for a cruise in and auction to be held on June 22, 2019, from 11:00 a.m. to 6:00 p.m..

Motion carried via voice vote.

Alderman Connor withdrew agenda item: Buy Back-Cemetery Lot.

Motion Alderman Colwell, second Alderman Hughes that the Council approve Resolution No. 19-03-01, a resolution for gas supply for city accounts.

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould,
Hughes, Jenkins, Sharp

Nays: None

Chairman declared Resolution No. 19-03-01 passed and signed the same.

Motion Alderman Gould, second Alderman Sharp that the Council approve an expenditure of \$1,081.91 for the purchase of a gas alert XTII gas detector and a calibration gas .58 liter cylinder, with rubber boot. Payable from the water/sewer fund.

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould,
Hughes, Jenkins, Sharp

Nays: None

Chairman declared motion carried.

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Motion Alderman Gould, second Alderman Hughes the council adopt the Lock-out/Tag-out policy, as presented.

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould,
Hughes, Jenkins, Sharp

Nays: None

Chairman declared motion carried.

Motion Alderman Gould, second Alderman Sharp that the Council approve the Confine Space Policy as presented. Alderman Gould advised the council that the City had a confined space policy and the Superintendent of Public Works needed to update the policy as recommended by the Illinois Department of Labor (OSHA).

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould,
Hughes, Jenkins, Sharp

Nays: None

Chairman declared motion carried.

Motion Alderman Gould, second Alderman Colwell that the Council approve the revised Hazard Communication Plan, as presented. Alderman Gould advised the council that the City had a Hazard Communication Plan and the Superintendent of Public Works needed to update the policy as recommended by the Illinois Department of Labor (OSHA).

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould,
Hughes, Jenkins, Sharp

Nays: None

Chairman declared motion carried.

Motion Alderman Colwell, second Alderman Hughes that the Council approve the TIF priority one Project Video Billboard as a project and approve an expenditure of \$51,642.00, payable to Owens Design, for the purchase and installation of the Video Billboard.

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould,
Hughes, Jenkins, Sharp

Nays: None

Chairman declared motion carried.

Alderman Colwell withdrew agenda item: Special Use-916 Second –Pet Grooming. He announced that the Plan Commission did not have a quorum at the March 5 public hearing, therefore; a new public hearing date has been Set of April 2, 2019 at 7:00 p.m.

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Motion Alderman Colwell, second Alderman Jenkins that the Council direct the City Attorney to prepare the necessary documents for a HELP LOAN between the City of Chillicothe and Myriam Andrea Fajardo d/b/a Barks N' Bubbles, in the amount of \$6,000.00 at a rate of 3.0% interest for a term of 5 years securing the note with a 2nd mortgage on property located at 924 N 2nd Street. Payable from HELP FUND.

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould,
Hughes, Jenkins, Sharp
Nays: None

Chairman declared motion carried.

Motion Alderman Colwell, second Alderman Hughes that the Council authorize City Attorney to prepare a TIF Redevelopment Agreement between the City of Chillicothe and Mike and Cindy Scime to assist with purchase of property located at 941 N 2nd Street. Payable from TIF Central. Alderman Colwell explained that the original agreement that was presented to Mr. and Mrs. Scime did not work. He told the Council that he felt there was more that should have been considered by the committee. Alderman Colwell asked Mr. and Mrs. Scime to address the Council. Mrs. Scime presented a breakdown of expenses that would be needed for the purchase of the property. She explained that they would be putting \$20,000.00 of their own in the project with a total project cost of \$111,380.00. A short discussion was held.

Motion carried via voice vote.

Motion Alderman Colwell, second Alderman Connor that the council approve an application for the Facelift Grant Program for Childers Sales located at 806 N 2nd Street in the amount of \$2,880.00 and authorize payout once project is complete, receipts submitted and work verified by ED Director. Payable from ED General Fund-Façade Program. Alderman Colwell informed the Council that the total cost of the project would be \$3,600.00

Roll Call Vote was:

Ayes: Braun, Colwell, Connor, Gould,
Hughes, Jenkins, Sharp
Nays: None

Chairman declared motion carried.

Council adjourned at 7:47pm.

Margaret E. Hurd
City Clerk