

Minutes
Public Works Committee
July 22, 2020

The Public Works Committee met July 22, 2020, at 4:30 P.M., via teleconference in the Council chambers at City Hall.

Present at the meeting in the council chambers: Chairman Gould, Alderman Sharp, Mayor White, Superintendent Sutherland, Office Manager Passage, ED Director Beadles, and City Engineer Coulter

Present at the meeting via teleconference: Alderman Hughes

The meeting was broadcasted via zoom.

Chairman Gould called the meeting to order.

PUBLIC COMMENT

No Public Comment

PURPOSE

Riversound Phase 6 Plat – The final plat for the Riversound phase six was reviewed. Engineer Coulter stated he reviewed the plat and it will go to the plan commission before going to council.

Will be forwarded to the Plan Commission and the plat officer to discuss at their August 4 meeting. It will then be brought to the City Council for approval.

High Water Usage Waiver Request – Office Manager Passage presented a high water usage waiver request from Benny Worrick. Mr. Worrick was present at the meeting. The request is for his rental property at 1507 Finney. The average usage is 330. The amount used was 10389. The water/sewer charge was \$97.08. The amount to be considered to waive is \$33.96. The consensus of the committee was to waive the \$33.96 and send the request to the Sanitary District.

Sidewalk Application – Office Manager Passage present an application for the Sidewalk Program from Michele Pomberg for the property located at 723 W. Truitt. The city's share would be \$1,000.00.

The balance before this application is \$9,000.00. The consensus of the committee was to bring the application to the city council for approval at the July 27, council meeting.

Staffing – Public Works – The Superintendent advised the committee that he would like to fill the open position in the public works department. He stated that should the city hire it will bring him to full staff. Mayor White recommended that a new ad be placed in the paper. Superintendent Sutherland agreed that there may be more applicants at this time. Superintendent Sutherland recommended that it be published for one week. A discussion was held regarding placing the ad in the Chillicothe Times Bulletin or the Journal Star. The consensus of the committee was to place the ad in the Chillicothe Times Bulletin. A discussion was held regarding the requirement of having a CDL License. Alderman Hughes asked if it will be required or not be required at the time of hire. Superintendent Sutherland stated that he recommended that a CDL be required. The consensus of the committee was to take to council the request to advertise and they agreed that a CDL License would be required.

Project Update – Engineer Coulter stated that Advanced Asphalt has started the overlay program for this year. They will be back in town to finish once the Rail Road permit is issued.

Superintendent Sutherland stated that the City Clerk asked him about overlaying the circle around the Ossuary. He stated that there is a general fund priority one project in the budget for \$6,000.00 should the committee want to bring it forward. Engineer Coulter stated he could talk with Advance Asphalt to see if they would be willing to add this to the overlay program. He stated the project would need to be moved forward and the expense approved Monday night. The consensus of the committee was to

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recommend at the council meeting that the project be brought forward and approve an expenditure not to exceed \$6,000.00

OLD BUSINESS

Shovel Ready – Grant - A discussion was held regarding if a match would be required and if a public hearing is necessary. Engineer Coulter stated that his understanding is that if the city will be contributing money then a public hearing would be required. Mayor White recommended that the grant be submitted without any city money.

Metro Reimbursement – Office Manager Passage advised the committee that we have received the full reimbursement and this may be removed from the agenda.

SUMMARY

Council Agenda Items – Sidewalk Program Application

Advertise for Full Time Public Works Employee

General Fund – Priority One Project – Ossuary Road Overlay

Chairman Actions – Nothing

There being no further business the meeting adjourned at 4:52 p.m.