

MINUTES
PUBLIC SAFETY COMMITTEE
February 6, 2018

The Public Safety Committee met on February 6, 2018, at 4:30 p.m. in the council chambers at City Hall.

Present: Chairman Hughes, Alderman Sharp, Alderman Braun, Mayor White, Clerk Hurd,
Fire Chief Benisch, Police Chief Mettille, Office Manager Passage

Absent: None

Alderman Hughes called the meeting to order.

PURCHASE RIFLES FOR DEPARTMENT

Police Chief Mettille requested that the City purchase five rifles, fully equipped and equipment for two rifles in the amount of \$8,331.00. Discussion was held on the need for each officer to be “fitted” with their own rifle. The consensus of the committee was to seek council approve for the purchase of five fully equipped rifles and accessories for two additional rifles in the amount of \$8331.00 payable to Tallyn’s Tactical Solution.

PATROL RIFLE INSTRUCTOR SCHOOL

Chief Mettille requested that Detective Brown and Officer DeVault attend the Patrol Rifle Instructor class to be held April 2-5 in Lincoln, IL. Discussion was held. The consensus of the committee was to allow the two officers to attend the training.

PURCHASE TRAFFIC CITATION AND VEHICLE RELEASE FORMS

Chief Mettille informed the committee that traffic citation and vehicle release forms need to be purchased. He requested to purchase 3500 forms total in the amount of \$1169.35 from PROFORM, INC. The consensus of the committee was to seek council approval for the purchase.

TASER INSTRUCTOR RECERTIFICATON

Chief Mettille requested permission to send SRO Podobinski to Taser recertification training in Charleston, IL. Chief Mettille advised the committee that the training would cost \$225.00 plus \$466.00 for hotel. Discussion was held. It was the consensus of the committee to send SRO Podobinski to the training.

SCHOOL RESOURCE OFFICER AGREEMENT

Chief Mettille presented information in regards to the tentative agreement with IVC school district. Discussion was held in regards to the agreement. The consensus of the committee was favorable for the agreement. The committee directed Chief Mettille to notify the district superintendent that once the agreement is approved through IVC school district on February 13, 2018 the committee would seek Council approval at the February 26, 2018 meeting.

DISPATCH CONSOLIDATION UPDATE

Chief Mettillie presented the following cost information from the Village of Bartonville:

1st year - \$240,000.00 plus \$24,000.00 (one time contingency fee)

2nd year - \$247,200.00

3rd year – \$254,616.00

4th year - \$262,254.00

5th year - \$270,122.00

Discussion was held in regards to the high cost. The committee directed Chief Mettillie to continue to negotiate on the cost.

VEHICLE FLEET UPDATE

Chief Mettillie notified the committee that the chivy impala would no longer be the car available on the state bid. He told the committee that next fiscal year he would be due for two squad cars. He advised the committee that if they would approve the purchase of two 2017 Impala's now there would be extreme cost saving to the city because the equipment in his old squad cars would be able to transfer to the new. He explained that if the city was not able to purchase the Impala's all new equipment would be needed for the new models. He explained that the cars would not be delivered or paid for until May (the new fiscal year). The consensus of the committee was to seed council approval to purchase two new Chevy Impalas.

POLICE UPDATE

Chief Mettillie present reports on impound vehicle and ordinance violations. (Report attached.)

BUDGET 2018-2019

Chief Mettillie requested that he be allowed to create a proposed budget that included an additional police officer. Discussion was held. The committee consensus was to have Chief Mettillie present a budget with an additional officer for review.

PROPERTY MAINTENANCE

Chief Mettillie reported that there was still an issue with a dilapidated staircase on the back of a business on Second Street. He advised the committee that he would make a phone call to the owner giving them one week before a citation is issued.

TIME LIMIT PARKING ON SECOND STREET (DOWNTOWN)

Alderman Hughes stated that complaints had been made of tenant cars parking for an extended amount of time taking away from downtown customer parking. Mayor White stated that he would like to get input from the downtown business owners for suggestions on changes. This agenda item will be moved to Old Business.

Page Three
Minutes
Public Safety Committee
February 6, 2018

REQUEST FOR NFP SPECIAL EVENTS – ST. EDWARD

Clerk Hurd presented requests to hold Special Events and a waiver request for the fees from St. Edward for the following events:

Triva Night - February 24, 2018
March 24, 2018
School Auction - April 14, 2018

The consensus of the committee was to seek council approval for the special events, for the purpose of seeking a state liquor license, and to waive all fees associated.

FIRE DEPARTMENT UPDATE

Fire Chief Benisch presented his January report (report attached).

Fire Chief Benisch requested approval to purchase two combustible gas detectors at \$295.00 each. The consensus of the committee was to allow Chief Benisch to purchase two combustible gas detectors and allow the Mayor to sign for the purchase.

OLD BUSINESS:

1807 FINNEY

Office manager Passage reported that the City should be in ownership of the property by the end of the week.

AMENDMENT – ZONING FEES

No Action

EMERGENCY PREPAREDNESS PLAN

Chief Mettille reported that he will be working with Office Manager Passage and Assistant Fire Chief Greg Hurd to update the plan.

STREET LIGHT AT TRUITT AND FINNEY

Police Chief Mettille reported that he has conducted an evaluation of the area and could not recommend having a street light placed at that location. Mayor White will notify the requestor of the committee's decision.

There being no further business the meeting adjourned at 5:45 p.m.

Respectfully submitted,

Margaret E. Hurd, City Clerk

Ordinance Zone Statistics

	Current Month		Prior Month	
	January	December	January	December
Derelict Vehicles	39	3		
Junk Violations	12	14		
Tall Grass / Tall Weeds	0	2		
Business Checks	112	49		
Letters Sent	2	0		
Citations Issued	2	0		

Impounded Vehicles

	Current Month	Prior Month
	December	December
No valid D. L.	3	3
Suspended D.L.	6	4
Revoked D.L.	1	3
Drugs	9	10
OUI	2	4
Total	21	24



Chillicothe Police Department

823 N. Second Street - Chillicothe, IL 61523

Scott M. Mettite

Chief of Police

Phone: 309-274-2129

Fax: 309-274-3630

Impounded Vehicles	
2017	
No Valid D.L.	17
Suspended D.L.	55
Revoked D.L.	12
Drugs	88
DUI	38
Total	210



Chillicothe Police Department

525 N. Second Street - Chillicothe, IL 61523

Scott M. Mettelle

Chief of Police

Phone: 309-274-2129

Fax: 309-274-3930

ORDINANCE ZONE STATISTICS	
2017	
DERELICT VEHICLES	205
JUNK VIOLATIONS	125
TALL GRASS / TALL WEEDS	167
BUSINESS CHECKS	1345
LETTERS SENT	14
CITATIONS ISSUED	6

7

CITY OF CHILLICOTHE
Public Safety Committee Meeting / Tuesday, February 6, 2018
January Report / Chillicothe Fire Department

2017 Run Report Totals

- 1119 calls
- Average 93.2 call per month
- 3.07 calls per day
- 3.4 members responded per call
- 3,823 personnel responded

January 1st to 31st, 2018 / 103 calls

Submitted document to Illinois Department of Labor / Received on 1/23/18

Starting to receive and issue new PPE

Status on Engine #1

Approval to present to Council (2) combustible gas detectors at \$295.50 each, (1) for Station #1 and (1) for Station #2. Total cost would be \$591.00

April/May will be presenting to committee \$3,000.00 in certified hover craft training for (2) members to go to Indiana for 2 days, not including travel expense. In the past the City and District has split cost 50-50.

Participated with CPD in active shooter drills and safety inspections at all JVC schools

Started working on 2018-2019 budget

Chillicothe Fire Department Assets and Location

1. Fire 1 – Station #1 / 2012 Chevrolet Tahoe Command Vehicle
2. Truck #1 – Station #1 / 2010 Alexis / Ladder Truck
3. Engine #2 – Station #2 / 2003 Alexis / Pumper
4. Boat #19 – Marina / 2000 Oquanka 2884
5. Engine #1 – Station #1 / 1996 Ferrara / Pumper

Chillicothe Community Fire Protection District Assets and Location

1. Tender #12 / Station #2 / 2015 Freightliner
2. Brush Truck #15 / Station #5 / 2015 Ford
3. Rescue #4 / Station #4 / 2008 Ford
4. Engine #7 / Station #1 / 2007 Alexis
5. Engine #4 / Station #4 / 2004 Alexis
6. Rescue #1 / Station #1 / 2000 Pearce / Refurbished 2012
7. Rescue #2 / Station #2 / 1993 Ford
8. Engine #5 / Station #5 / 1997 Alexis (Bidding process in place now)
9. Hover #20 / Station #2 / 2014 Hovercraft

Creating a new recruit program to bring membership on within 30 days of application with limited/monitored responsibility with opportunities to advance to a full active firefighter, have (3) applicant interested now.

Created weekend duty roster for the rank of Captain and above, starts Friday @ 6:00pm, ending Sunday @ 6:00pm